

Part I: General Conditions

General Information

Name of Municipality or Organization: State:

EPA NPDES Permit Number (if applicable):

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Fax Number:

Other Information

Stormwater Management Program (SWMP) Location (web address or physical location, if already completed):

Eligibility Determination

Endangered Species Act (ESA) Determination Complete? Eligibility Criteria (check all that apply): ☐ A ☒ B ☐ C

National Historic Preservation Act (NHPA) Determination Complete? Eligibility Criteria (check all that apply): ☒ A ☐ B ☐ C

☒ Check the box if your municipality or organization was covered under the 2003 MS4 General Permit

MS4 Infrastructure (if covered under the 2003 permit)

Estimated Percent of Outfall Map Complete? If 100% of 2003 requirements not met, enter an estimated date of completion (MM/DD/YY):

Web address where MS4 map is published:

If outfall map is unavailable on the internet an electronic or paper copy of the outfall map must be included with NOI submission (see section V for submission options)

Regulatory Authorities (if covered under the 2003 permit)

Illicit Discharge Detection and Elimination (IDDE) Authority Adopted? (Part II, III, IV or V, Subpart B.3.(b.) of 2003 permit)	No	Effective Date or Estimated Date of Adoption (MM/DD/YY):	04/30/19
Construction/Erosion and Sediment Control (ESC) Authority Adopted? (Part II,III,IV or V, Subpart B.4.(a.) of 2003 permit)	Yes	Effective Date or Estimated Date of Adoption (MM/DD/YY):	04/28/04
Post- Construction Stormwater Management Adopted? (Part II, III, IV or V, Subpart B.5.(a.) of 2003 permit)	No	Effective Date or Estimated Date of Adoption (MM/DD/YY):	04/30/19

Part II: Summary of Receiving Waters

Massachusetts list of impaired waters: <http://www.mass.gov/eea/docs/dep/water/resources/07v5/14list2.pdf>

[illegible]

Unnamed Wetland (42.008175, -70.70953)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.018946, -70.687297)	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.019121, -70.720865)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.019397, -70.723378)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.019743, -70.728365)	2	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.020148, -70.752811)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.020455, -70.75356)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.02133, -70.709701)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.023313, -70.706913)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.024529, -70.714872)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.028695, -70.752945)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.029793, -70.671078)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.040531, -70.74168)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.043301, -70.678268)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Waterbody that receives flow from the MS4 and segment ID if applicable	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/DO Saturation	Nitrogen	Oil & Grease/ PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments													
Unnamed Wetland (42.044267, -70.763566)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.044962, -70.756132)	2	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.048033, -70.668327)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.049425, -70.703902)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.049452, -70.71688)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.052161, -70.688085)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.053514, -70.712909)	3	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.055888, -70.687047)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.058588, -70.733269)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.059527, -70.710914)	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.061624, -70.733822)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				
Unnamed Wetland (42.061736, -70.730145)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐				

Unnamed Wetland (42.062792, -70.662617)	2	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Unnamed Wetland (42.067279, -70.716801)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Unnamed Wetland (42.081829, -70.754088)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Unnamed Wetland (42.083353, -70.748023)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Unnamed Wetland (42.085624, -70.736329)	1	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
West Brook	3	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	

Click to lengthen table

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary

Identify the Best Management Practices (BMPs) that will be employed to address each of the six Minimum Control Measures (MCMs). For municipalities/organizations whose MS4 discharges into a receiving water with an approved Total Maximum Daily Load (TMDL) and an applicable waste load allocation (WLA), identify any additional BMPs employed to specifically support the achievement of the WLA in the TMDL section at the end of part III.

For each MCM, list each existing or proposed BMP by category and provide a brief description, responsible parties/departments, measurable goals, and the year the BMP will be employed (public education and outreach BMPs also requires a target audience). **Use the drop-down menus in each table or enter your own text to override the drop down menu.**

MCM 1: Public Education and Outreach

BMP Media/Category (enter your own text to override the drop down menu)	BMP Description	Targeted Audience	Responsible Department/Parties (enter your own text to override the drop down menu)	Measurable Goal	Beginning Year of BMP Implementation
Brochures/Pamphlets	Publish outreach materials; Distribute new resident packets to residents within Wetland Protection Areas.	Residents	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018
Brochures/Pamphlets	Include information in permit materials.	Businesses, Institutions and Commercial Facilities	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018
Brochures/Pamphlets	Include information in permit materials; Review and Update application forms to meet the new requirements.	Developers (construction)	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018
Brochures/Pamphlets	Distribute information to industrial groups based on zoning and property use.	Industrial Facilities	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018
Web Page	Develop/maintain stormwater website and/or utilize Town social media for outreach. Provide specific information directed towards residences.	Residents	DPW, NSRWA	Post at least two educational messages within the permit term (5 years)	2018

Web Page	Develop/maintain stormwater website and/or utilize Town social media for outreach. Provide specific information directed towards businesses, institutions, and commercial facilities	Businesses, Institutions and Commercial Facilities	DPW, NSRWA	Post at least two educational messages within the permit term (5 years)	2018
Web Page	Develop/maintain stormwater website and/or utilize Town social media for outreach. Provide specific information directed towards developers	Developers (construction)	DPW, NSRWA	Post at least two educational messages within the permit term (5 years)	2018
Web Page	Develop/maintain stormwater website and/or utilize Town social media for outreach. Provide specific information directed towards industrial facilities	Industrial Facilities	DPW, NSRWA	Post at least two educational messages within the permit term (5 years)	2018
School Curricula/Programs	"Water All Around You" school educational program	Residents	DPW, NSRWA	Annual school participation of program	2018
Brochures/Pamphlets	Distribute pet waste control information to residents when they (re)apply for a pet license.	Residents	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018
Brochures/Pamphlets	Distribute information to septic maintenance contractors.	Contractors	DPW, NSRWA	Distribute at least two educational messages within the permit term (5 years)	2018

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

MCM 2: Public Involvement and Participation

[illegible]

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

MCM 3: Illicit Discharge Detection and Elimination (IDDE)

BMP Categorization (enter your own text to override the drop down menu)	BMP Description	Responsible Department/Parties (enter your own text to override the drop down menu)	Measurable Goal (all text can be overwritten)	Beginning Year of BMP Implementation
SSO inventory	Develop SSO inventory in accordance of permit conditions	DPW Operations	Complete within 1 year of effective date of permit	2018
Storm sewer system map	Create map and update during IDDE program completion	DPW Operations	Update map within 2 years of effective date of permit and complete full system map 10 years after effective date of permit	2018
Written IDDE program	Create written IDDE program	DPW Operations	Complete within 1 year of the effective date of permit and update as required	2018
Implement IDDE program	Implement catchment investigations according to program and permit conditions	DPW Operations	Complete 10 years after effective date of permit	2018
Employee training	Train employees on IDDE implementation	DPW Operations	Train annually	2018
Conduct dry weather screening	Conduct in accordance with outfall screening procedure and permit conditions	DPW Operations	Complete 3 years after effective date of permit	2018
Conduct wet weather screening	Conduct in accordance with outfall screening procedure	DPW Operations	Complete 10 years after effective date of permit	2018
Ongoing screening	Conduct dry weather and wet weather screening (as necessary)	DPW Operations	Complete ongoing outfall screening upon completion of IDDE program	2018

[illegible]

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary *(continued)*

MCM 4: Construction Site Stormwater Runoff Control

BMP Categorization (enter your own text to override the drop down menu or entered text)	BMP Description	Responsible Department/Parties (enter your own text to override the drop down menu)	Measurable Goal (all text can be overwritten)	Beginning Year of BMP Implementation
Site inspection and enforcement of Erosion and Sediment Control (ESC) measures	Complete written procedures of site inspections and enforcement procedures	DPW/Planning/Building/Conservation	Complete within 1 year of the effective date of permit	2018
Site plan review	Complete written procedures of site plan review and begin implementation	DPW/Planning/Building/Conservation	Complete within 1 year of the effective date of permit	2018
Erosion and Sediment Control	Adoption of requirements for construction operators to implement a sediment and erosion control program	DPW/Planning/Building/Conservation	Complete within 1 year of the effective date of permit	2018
Waste Control	Adoption of requirements to control wastes, including but not limited to, discarded building materials, concrete truck wash out, chemicals, litter, and sanitary wastes	DPW/Planning/Building/Conservation	Complete within 1 year of the effective date of permit	2018

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

BMP Categorization (enter your own text to override the drop down menu or entered text)	BMP Description	Responsible Department/Parties (enter your own text to override the drop down menu)	Measurable Goal (all text can be overwritten)	Beginning Year of BMP Implementation
As-built plans for on-site stormwater control	The procedures to require submission of as-built drawings and ensure long term operation and maintenance will be a part of the SWMP	DPW/Planning/Building/Conservation	Require submission of as-built plans for completed projects	2019
Target properties to reduce impervious areas	Identify at least 5 permittee-owned properties that could be modified or retrofitted with BMPs to reduce impervious areas and update annually	Conservation Committee	Complete 4 years after effective date of permit and report annually on retrofitted properties	2020
Allow green infrastructure	Develop a report assessing existing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist	DPW/Planning/Building/Conservation	Complete 4 years after effective date of permit and implement recommendations of report	2020
Street design and parking lot guidelines	Develop a report assessing requirements that affect the creation of impervious cover. The assessment will help determine if changes to design standards for streets and parking lots can be modified to support low impact design options.	DPW/Planning/Building/Conservation	Complete 4 years after effective date of permit and implement recommendations of report	2020

[illegible]

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

MCM 6: Municipal Good Housekeeping and Pollution Prevention

BMP Categorization (enter your own text to override the drop down menu or entered text)	BMP Description	Responsible Department/Parties (enter your own text to override the drop down menu)	Measurable Goal (all text can be overwritten)	Beginning Year of BMP Implementation
O&M procedures	Create written O&M procedures including all requirements contained in 2.3.7.a.ii for parks and open spaces, buildings and facilities, and vehicles and equipment	DPW Operations	Complete and implement 2 years after effective date of permit	2019
Inventory all permittee-owned parks and open spaces, buildings and facilities, and vehicles and equipment	Create inventory	DPW Operations	Complete 2 years after effective date of permit and implement annually	2019
Infrastructure O&M	Establish and implement program for repair and rehabilitation of MS4 infrastructure	DPW Operations	Complete 2 years after effective date of permit	2018
Stormwater Pollution Prevention Plan (SWPPP)	Create SWPPPs for maintenance garages, transfer stations, and other waste-handling facilities	DPW Operations	Complete and implement 2 years after effective date of permit	2019
Catch basin cleaning	Establish schedule for catch basin cleaning such that each catch basin is no more than 50% full and clean catch basins on that schedule	DPW Operations	Clean catch basins on established schedule and report number of catch basins cleaned and volume of material moved annually	2018
Street sweeping program	Sweep all streets and permittee-owned parking lots in accordance with permit conditions	DPW Operations	Sweep all streets and permittee-owned parking lots once per year in the spring	2018
Road salt use optimization program	Establish and implement a program to minimize the use of road salt	DPW Operations	Implement salt use optimization during deicing season	2018

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

Actions for Meeting Total Maximum Daily Load (TMDL) Requirements

Use the drop-down menus to select the applicable TMDL, action description to meet the TMDL requirements, and the responsible department/parties. If no options are applicable, or more than one, **enter your own text to override drop-down menus.**

[illegible]

Notice of Intent (NOI) for coverage under Small MS4 General Permit

Part III: Stormwater Management Program Summary (continued)

Actions for Meeting Requirements Related to Water Quality Limited Waters

Use the drop-down menus to select the pollutant causing the water quality limitation and enter the waterbody ID(s) experiencing excursions above water quality standards for that pollutant. In addition, if you are subject to additional requirements due to a downstream nutrient impairment (see Part 2.2.2 of the permit) select the pollutant of concern and indicate applicable waterbody IDs or write "all waterbodies" if applicable. Choose the action description from the dropdown menu and indicate the responsible party. If no options are applicable, or more than one, **enter your own text to override drop-down menus.**

[illegible]

Part IV: Notes and additional information

Use the space below to indicate the part(s) of 2.2.1 and 2.2.2 that you have identified as not applicable to your MS4 because you do not discharge to the impaired water body or a tributary to an impaired water body due to nitrogen or phosphorus. Provide all supporting documentation below or attach additional documents if necessary. Also, provide any additional information about your MS4 program below.

Attachments:

Figure - MS4 Outfalls

USFWS Correspondence

The outfalls included in Part II: Summary of Receiving Waters were selected based on a 100 foot distance from any waters of the U.S.. Coordinates listed under unnamed water segments are based on the NAD 1983 State Plane Massachusetts FIPS 2001 (US Feet) Coordinate System, and are listed as latitude/longitude in decimal degrees.

Regarding the ESA section 7 consultation, I agree that the MS4 Permit will not adversely affect the Northern Long-eared Bat, Piping Plover, Red Knot, Roseate Tern, or the Plymouth Redbelly Turtle in the MS4 area.

Regarding the National Historic Preservation Act, under 36 CFR 800, this facility is an existing facility authorized by the previous Permit, and is not undertaking any activity involving subsurface land disturbance less than 1 acre. This MS4 Permit will have "no potential to cause effects," in accordance with 36 CFR 800.3(a)(1).

Part V: Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Title:

Signature:

Date:

[To be signed according to Appendix B, Subparagraph B.11, Standard Conditions]

Note: When prompted during signing, save the document under a new file name

Notice of Intent (NOI) for coverage under Small MS4 General Permit

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Part V: Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

RENE READ

Title:

Town Manager

Signature:

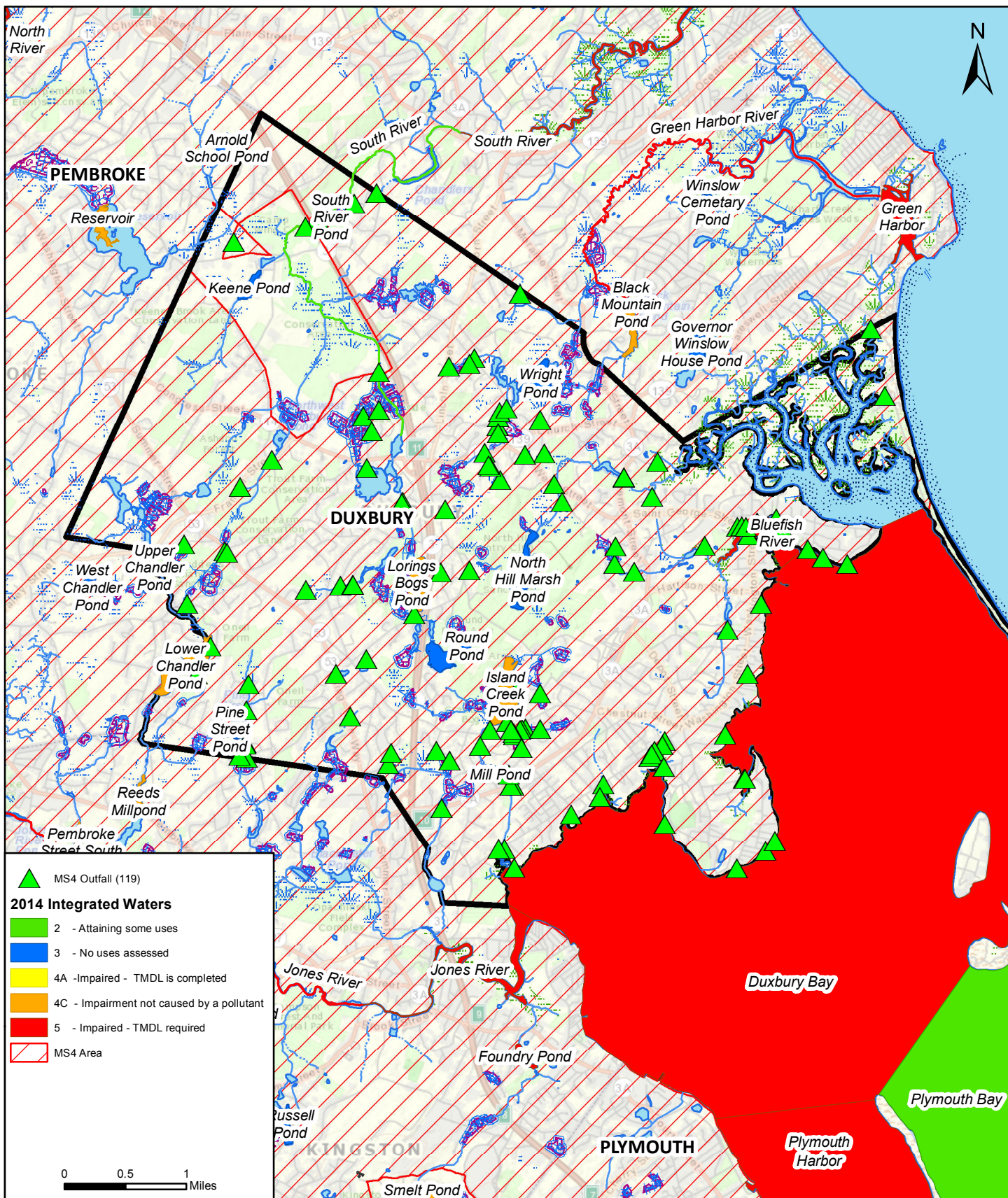
Rene J. Read

Date:

9/13/18

[To be signed according to Appendix B, Subparagraph B.11, Standard Conditions]

Note: When prompted during signing, save the document under a new file name



MS4 Outfalls **Duxbury, Massachusetts** **September 2018**





United States Department of the Interior

FISH AND WILDLIFE SERVICE



New England Field Office
70 Commercial St, Suite 300
Concord, NH 03301-5087
<http://www.fws.gov/newengland>

September 24, 2018

To whom it may concern:

The U.S. Fish and Wildlife Service (USFWS) reviewed the stormwater discharge activities associated with the 2016 National Pollutant Discharge and Elimination System (NPDES) Massachusetts (MA) Small Municipal Separate Storm Sewer System (MS4) general permit (MA MS4 General Permit) issued by the Environmental Protection Agency (EPA). We determined those activities may affect, but are not likely to adversely affect, certain species listed under the Endangered Species Act (ESA) of 1973 (87 Stat. 884, as amended; 16 U.S.C. 1531 *et seq.*) when specific conditions are met. When these conditions are met, we do not need to review individual projects. These comments are provided in accordance with section 7 of the ESA and complement existing 2016 MA MS4 General Permit Appendix C Guidance. We understand the applicant is acting as a non-Federal representative of the EPA for the purpose of consultation under section 7. **This letter provides additional guidance for meeting Criterion B and should be submitted as part of your application package to the EPA.**

If the USFWS Information for Planning and Consultation website (<https://ecos.fws.gov/ipac/>) indicates your MA MS4 General Permit project action area may contain one or more of the following federally listed endangered species: roseate tern (*Sterna dougallii*), northern red-bellied cooter (*Pseudemys rubriventris*), dwarf wedgemussel (*Alasmidonta heterodon*), rusty patched bumble bee (*Bombus affinis*), northeastern bulrush (*Scirpus ancistrochaetus*), or American chaffseed (*Schwalbea americana*); threatened species: piping plover (*Charadrius melodus*), bog turtle (*Glyptemys muhlenbergii*), Puritan tiger beetle (*Cicindela puritana*), northeastern beach tiger beetle (*Cicindela dorsalis*), or red knot (*Calidris canutus rufa*); or their federally designated critical habitat; and the specific conditions listed below are met, you may submit this letter to complete the **MA MS4 General Permit Appendix C: Step 4** in place of a concurrence letter for informal consultation as documentation of ESA eligibility for **USFWS Criterion B**.

In addition, this letter also satisfies the requirement in the **MA MS4 General Permit Appendix C: Step 2 (3)** to contact the USFWS and obtain a concurrence letter, if you have not yet done so. If your project action area includes one or more of the above-listed species *and* one or more of the

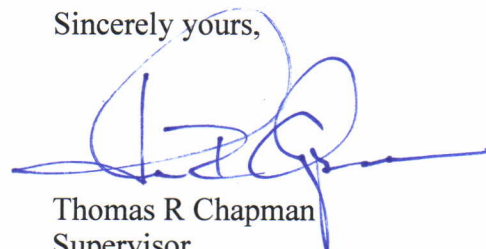
species listed under **Criterion C**,¹ you may still use this letter to certify under **Criterion B**. All existing guidance regarding requirements for certifying eligibility according to the USFWS Criterion A, B, or C for coverage by the 2016 MS4 Permit (see MA MS4 General Permit Appendix C – Endangered Species Guidance) remains unchanged.

We have determined that proposed stormwater discharge activities covered under the 2016 MS4 Permit *may affect, but are not likely to adversely affect*, the above-listed species and the species' critical habitat when the following are true:

1. all stormwater discharges are pre-existing or previously permitted by EPA;
2. any planned operations and maintenance work covered by this permit will only affect previously disturbed areas where stormwater controls are already installed. In these situations the chance of encountering any of the subject species is discountable;
3. the project implements EPA MS4 Best Management Practices (BMPs) and meets Clean Water Act and Massachusetts Water Quality Standards. Although permitted discharges may reach the environment used by these species, BMPs reduce pollutants to the extent that discharges are not known to have measurable impacts on these species or their habitat;
4. no new construction or structural BMPs are proposed under this permit at this time; and
5. you agree that if, during the course of the permit term, you plan to install a structural BMP not identified in the Notice of Intent (NOI), you will re-initiate consultation with the USFWS as necessary (see **MA MS4 General Permit Appendix C: Step 2 (5)**).

If the above criteria are met, further consultation with the USFWS under section 7 of the ESA is not required at this time; however, if the proposed action changes in any way such that it may affect a listed species in a manner not previously analyzed or if new information reveals the presence of additional listed species that may be affected by the project, the applicant or the EPA should contact us immediately and suspend activities that may affect those species until the appropriate level of consultation is completed with our office. Thank you for your cooperation, and please contact David Simmons of this office at (603) 227-6425 if you have questions or need further assistance.

Sincerely yours,



Thomas R Chapman
Supervisor
New England Field Office

¹ Criterion C includes guidance for project action areas that may contain species for which EPA has already made a determination. These species include the northern long-eared bat (*Myotis septentrionalis*), sandplain gerardia (*Agalinis acuta*), small whorled pogonia (*Isotria medeoloides*), and/or American burying beetle (*Nicrophorus americanus*) (MA MS4 General Permit Appendix C: Step 3 – Determine if You Can Meet Eligibility USFWS Criterion C).



United States Department of the Interior

FISH AND WILDLIFE SERVICE
New England Ecological Services Field Office
70 Commercial Street, Suite 300
Concord, NH 03301-5094
Phone: (603) 223-2541 Fax: (603) 223-0104
<http://www.fws.gov/newengland>



In Reply Refer To:
Consultation Code: 05E1NE00-2018-SLI-2414
Event Code: 05E1NE00-2018-E-07555
Project Name: Duxbury MS4

September 27, 2018

Subject: Updated list of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*).

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2)(c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan (http://www.fws.gov/windenergy/eagle_guidance.html). Additionally, wind energy projects should follow the wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List
-

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

New England Ecological Services Field Office
70 Commercial Street, Suite 300
Concord, NH 03301-5094
(603) 223-2541

Project Summary

Consultation Code: 05E1NE00-2018-SLI-2414

Event Code: 05E1NE00-2018-E-07555

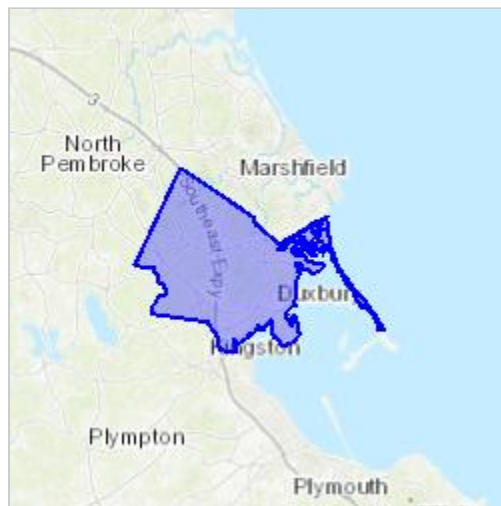
Project Name: Duxbury MS4

Project Type: ** OTHER **

Project Description: Stormwater MS4

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/42.04968977643085N70.72104515160825W>



Counties: Plymouth, MA

Endangered Species Act Species

There is a total of 5 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Mammals

NAME	STATUS
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Threatened

Birds

NAME	STATUS
Piping Plover <i>Charadrius melodus</i> Population: [Atlantic Coast and Northern Great Plains populations] - Wherever found, except those areas where listed as endangered. There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/6039	Threatened
Red Knot <i>Calidris canutus rufa</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/1864	Threatened
Roseate Tern <i>Sterna dougallii dougallii</i> Population: northeast U.S. nesting pop. No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2083	Endangered

Reptiles

NAME	STATUS
Plymouth Redbelly Turtle <i>Pseudemys rubriventris bangsi</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/451	Endangered

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

1900 Crown Colony Drive, Suite 402
Quincy, MA 02169

August 15, 2018

To: U.S. Fish and Wildlife Service
New England Field Office
70 Commercial St., Suite 300
Concord, NH 03301

RE: Project Review Request, Stormwater MS4, Duxbury, MA, 05E1NE00-2018-SLI-2414

We have reviewed the referenced project using the Environmental Protection Agency's (EPA) project review process for our Municipal Separate Storm Sewer System (MS4) and have followed all guidance and instructions in completing the review. We completed our review on July 17, 2018, and are submitting our project package in accordance with the instructions for further review. The U.S. Fish and Wildlife Service's (Service) Information for Planning and Consultation (IPaC) species list indicated these species may be present in the project area: Northern Long-eared Bat *Myotis septentrionalis*, Piping Plover *Charadrius melodus*, Red Knot *Calidris canutus rufa*, Roseate Tern *Sterna dougallii dougallii*, and Plymouth Redbelly Turtle *Pseudemys rubriventris bangsi*. We are submitting this letter as a non-Federal representative of the EPA pursuant to the requirements of the EPA's process for NPDES/MS4 permits.

Our proposed action consists of stormwater management projects including the evaluation for best management practices (BMPs) to reduce pollutant discharges and general pollutant load reduction through MS4 Permit implementation and enforcement. The Town of Duxbury will be continuing stormwater maintenance and activities listed in the Year 15 NPDES PII Small MS4 General Permit Annual Report, which is included in the attachments. Planned activities within the MS4 area will not pose a disturbance to the habitats of the aforementioned species.

The location action area is identified on the enclosed map. This USGS topographic quadrangle displays the entirety of the Duxbury MS4 project area. The MS4 area is designated using both the 2000 and 2010 U.S. census urbanized area.

Permit implementation will begin in the fall of 2018 and the permit has an expiration date of June 30, 2022.

This is a request for review by the Service pursuant to section 7 of the Endangered Species Act. We determined that the project may affect, but is not likely to adversely affect the above listed species, because:

- This project does not involve tree cutting or manipulating a structure that could be used by the Northern Long-eared Bat. For a variety of reasons, this project would have no effect on the Northern Long-eared Bat and no additional explanation is needed in this letter.
- Although discharges from the project may reach the environment used by the piping plover, the project implements BMPs to reduce pollutants to the extent the discharges are not known to have measurable impacts on piping plover, their habitat, or the fish they eat.

- Although discharges from the project may reach the environment used by the red knot, the project implements BMPs to reduce pollutants to the extent the discharges are not known to have measurable impacts on red knot, their habitat, or the fish they eat.
- Although discharges from the project may reach the environment used by the roseate tern, the project implements BMPs to reduce pollutants to the extent the discharges are not known to have measurable impacts on roseate tern, their habitat, or the fish they eat.
- Although discharges from the Duxbury MS4 may reach the habitat of the Plymouth Redbelly Turtle, the project implements activities that would diminish pollutants to the extent that discharge is not known to adversely affect the Plymouth Redbelly Turtle.

The enclosed project package provides the information about the species and/or critical habitat considered in our review, and we identified our determinations for the resources that may be affected by the project. We request you concur with our determination that the project may affect, but is not likely to adversely affect the species described above.

For additional information, please contact Ann Marie Petricca at the address listed above, by phone at 617-657-0299, or amp@envpartners.com.

Sincerely,



Ann Marie Petricca, C.P.G.
Director of Geosciences
Environmental Partners Group, Inc.
P: (617) 657-0299
E: amp@envpartners.com

Enclosures:

- 1) IPaC Report
- 2) Year 15 NPDES PII Small MS4 General Permit Annual Report – Town of Duxbury, MA
- 3) USGS Topographic Quadrangle – Town of Duxbury, MA



United States Department of the Interior

FISH AND WILDLIFE SERVICE
New England Ecological Services Field Office
70 Commercial Street, Suite 300
Concord, NH 03301-5094
Phone: (603) 223-2541 Fax: (603) 223-0104
<http://www.fws.gov/newengland>



In Reply Refer To:

July 17, 2018

Consultation Code: 05E1NE00-2018-SLI-2414

Event Code: 05E1NE00-2018-E-05612

Project Name: Duxbury MS4

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

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70 Commercial Street, Suite 300
Concord, NH 03301-5094
(603) 223-2541

Project Summary

Consultation Code: 05E1NE00-2018-SLI-2414

Event Code: 05E1NE00-2018-E-05612

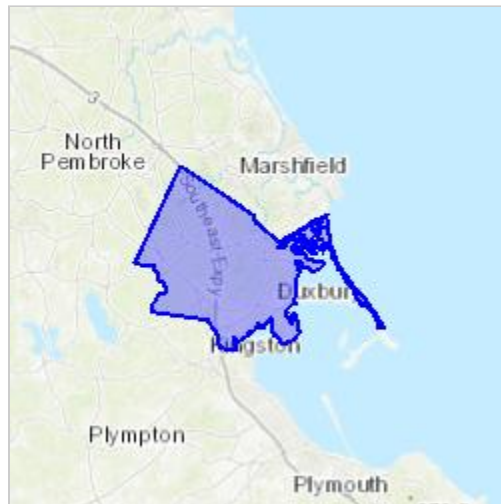
Project Name: Duxbury MS4

Project Type: ** OTHER **

Project Description: Stormwater MS4

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Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

**Town of Duxbury
Department of Public Works
Town Offices
878 Tremont Street
Duxbury, MA 02332**

 **RECEIVED**
4/30/18 *mt*

April 24, 2018

Newton Tedder
U.S. Environmental Protection Agency - Region 1
5 Post Office Square – OEP06-01
Boston, MA 02109-3912

Fred Civian, Stormwater Coordinator
Massachusetts Department of Environmental Protection
One Winter Street
Boston, MA 02108

RE: *NPDES General Permit for Storm Water Dischargers from Small MS4s
Annual Report for the Town of Duxbury, Massachusetts (Permit Year 15)*

EPA Permit Number: MA041034/MADEP Transmittal Number: W114295

Dear Madam/Sir:

The Town of Duxbury, Massachusetts is pleased to provide you with the attached National Pollutant Discharge Elimination System (NPDES) Phase II Small MS4 General Permit Annual Report for the period from April 1, 2017 to March 31, 2018. In general, the Town has developed a stormwater management program and will continue to implement activities in accordance with regulatory requirements and as available funding will allow.

Should you have any questions, please do not hesitate to call me at (781) 934-1100.

Sincerely,



Peter Buttkus
Director of Public Works

Encl:
Annual Stormwater Report for Year 15

Cc: Ann Marie Petricca, Environmental Partners Group, Inc.

Municipality/Organization: Town of Duxbury, MA

EPA NPDES Permit Number: MA041-34

MADEP Transmittal Number: W114295

Annual Report Number

& Reporting Period: No. 15: April 1, 2017 -March 31, 2018

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Peter Buttkus

Title: Director of Public Works

Telephone #: 781-934-1100

Email: Buttkus@Town.Duxbury.MA.US

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:

Printed Name: Peter Buttkus

Title: Director of Public Works

Date:

Part II. Self-Assessment

In general, the Town of Duxbury's stormwater management activities for the fifteenth year of the General Permit (April 1, 2017 through March 31, 2018) were in conformance with the Notice of Intent (Massachusetts DEP form BRP WM 08A) and schedule submitted in July 2003. The Town developed a Stormwater Management Plan with program priorities for 2003-2008 including:

1. Achieving regulatory compliance, particularly EPA and DEP Phase II NPDES permit requirements;
2. Incorporating storm water protection measures into municipal activities;
3. Focusing activities on target pollution reduction (e.g. Section 303.d. waters and protecting the Town's water supply);
4. Ensuring that the Program is current and innovative; and
5. Providing Program administration.

During the Permit Year 15, the Town reviewed their existing Stormwater Management Plan and initiated a draft revised, updated Plan. The Town also continued active outreach efforts as evidenced by numerous volunteer clean-ups. Catch basin and street sweeping efforts met the goals of the EPA General Permit and development projects were adequately regulated through the Town's permitting process and on-site inspection/enforcement program. Continued efforts with the Plymouth County Mosquito Control Program included volunteer work to remove blockages, brush and other obstructions from ditches and streams to prevent overflows or stagnation.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
1A	Put up posters in schools and Town Buildings	DPW Director/School Business Manager	Install posters in public buildings	BMP has been completed.	Update dated and/or worn posters as necessary.
1B	Stencil Catch Basins	DPW/Citizens Groups	Stencil every catch basin leading to waters of the U.S.	BMP has been completed.	Stencil catch basins as necessary.
1C	Pamphlet in water bills	DPW Director/ Water Supt.	Circulate information to 5,550+/- customers	Stormwater information/pollution prevention was contained in this year's water bills.	Stormwater pamphlets will be included with the May 2018 water bills.
1D	Educational Material on website	DPW Director/ Dept. Web Manager	Provide on-line education	Material posted on Town DPW/Commission web page.	BMP Complete.
1E	Educate Community Groups	Conservation Agent	Conduct one seminar/year	Environmental Partners meeting with Town on June 26, 2017 to review requirements under the MS4 Permit	Continue established education programs detailed below.

Additional Information:

The Town of Duxbury Conservation Agent has participated in and is on the steering committee for the Watershed Action Plan for the south coastal watershed, being funded by the EOE. Process of education through this forum is ongoing. Harbormaster shellfish warden also takes school classes for tour of estuary and teaches ecology of this resource. Duxbury Bay Maritime School also teaches maritime ecology to the classes each summer (1600 students). Montessori School students take water samples at the Bluefish River and identify pathogens. In addition the Duxbury Bay Commission and Duxbury Beach Reservation conduct interactive programs that involve many volunteers and users of these resources. The Beach Reservation maintains an agreement with Mass. Audubon to continue their endangered species monitoring and weekly educational programs.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
2A	Stencil Catch Basins	DPW Director/ citizen groups	Stencil every catch basin leading to waters of the U.S.	Town has put plaques on all storm drains to replace existing stencils.	BMP Completed.
2B	Community Cleanup Days	Planning Board /Director	Maintain committee and work on water quality goals	“Duxbury Litter Sweep” community group continues very active involvement with cleanups scheduled throughout the year. Additionally, Town-wide 1 day cleanup was held with DPW coordinating solid waste collection, pickup and disposal.	Continued support of volunteer groups and 1-day Town-wide cleanup effort.
2C	Paint Day Collections	DPW Director/ Operations Manager	Hold 4 paint disposal days/year	Paint collections were held once this past year.	Continue to sponsor Paint and HHW collections annually.
2D	Open Space & Recreation Committee	Board of Selectmen / Town Mgr	Maintain Committee and work on water quality goals	Committee meets regularly to maintain open space areas to preserve water quality /clean watersheds (one 12 acre and one 18 acre parcel were purchased in permit year 15). Committee sponsored Earth Day and Arbor Day activities as well as a trail day.	Continue Committee’s mission and look for additional DCS grant opportunities for open space acquisition.
2E	Community Preservation Committee	Board of Selectmen / Town Mgr	Maintain Committee and work on water quality goals	Committee met regularly this past year. Work this past year involved support of land purchasing.	Continue CPC mission with focus on stormwater improvement and watershed protection.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
3A	Map Drainage System	DPW Director / GIS Comm.	Know approximate locations of all outfalls leading to waters of the U.S.	The Town of Duxbury created an 11 x 17 map book of their MS4 system in a GIS platform in Year 12, which included mapping of 350 outfalls, 1767 Catch Basins, and 599 Manholes. 173 Outfalls were located, inspected, and mapped with a GPS.	All known outfalls have been inspected and sampled. If additional outfalls are identified, these will be inspected and sampled.
3B	Coordinate with Division of Marine Fisheries on testing Duxbury Bay outfalls	Conservation Agent / BOH Agent	Maintain testing of Duxbury Bay	Water quality testing continues with the DMF.	Continue excellent working relationship with the DMF on outfall testing.
3C	Investigate pollution hot spots as needed via test results	Conservation Agent, BOH Agent, DPW Director	Find any hot spots found leading to waters of the U.S.	BOH tested beach locations for bacteria throughout the summer. BOH apprised by DMF of any anomalies observed during their testing. Formal procedures for illicit discharge investigation procedures detailed in the Town's IDDE Plan which was completed in Permit Year 10.	Continued IDDE work by BOH/ DMF as well as DPW workers cleaning MS4 (catch basins).
3D	Stencil Catch Basins	DPW Director/ citizen groups	Stencil every catch basin leading to waters of the U.S.	Stencils were replaced with plaques. BMP Completed.	BMP Completed.
3E	Paint Day Collections	DPW Director / Operations Manager	Hold 4 paint disposal days per year.	Paint is collected at specific times from April through October. HHW days were held once this past year.	Continue to sponsor Paint and HHW collections. Paint collection days are scheduled for April 21 st , June 16 th , September 15 th , and November 17 th 2018. The HHW day for Duxbury/Kingston is to be held on May 19 th , 2018.

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
4A	Proposed Zoning Changes re: drainage quality to Town Meeting	Comprehensive Plan, Zoning Bylaw Implementation Committee	Put forth article to Town Meeting	BMP Completed	Enforce Town Bylaw.
4B	Proposed changes re: drainage to Conservation Bylaw to Town Meeting	Conservation Commission / Agent.	Put forth article to Town Meeting	BMP Completed.	Enforce Town Bylaw.
4C	Project reviewed by DRT (Development Review Team)	Planning Director / Department Heads	Provide comments to regulatory authority on all regulated projects	DRT met during this past year to review proposed developments and ensured stormwater-related issues were compliant with state and local bylaws/guidance documents.	Continued review of applicable development projects.
4D	Review & Update Subdivision Rules and Regulations re: drainage BMP's	Planning Director / DPW Director / Planning Board	Review and Update as needed biannually	BMP Completed.	Enforce subdivision rules/regulations.
4E	Enforce all approvals by Regulatory Authorities	Planning Director / BOH Agent / ConCom Agent / ISD Director / DPW Director	Project not signed off on unless properly constructed.	Only those projects properly constructed were signed off on by regulatory authorities.	Continued enforcement of all conditional approvals issued by regulatory authorities.

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
5A	Review BMP Operations manuals as part of Con Com	Conservation Agent / Commission	All Regulated projects have adequate O&M Plan	Conservation Commission/Agent reviewed Stormwater O&M plans for all applicable projects and enforced owner compliance with O&M requirements.	Post-construction conditions will be monitored as enforced.
5B	Require & Review BMP Operations manuals re: DRT reviews	Planning Director / Department Heads	All Regulated projects have adequate O&M Plan	It is standard operating procedure for the Development Review Team (DRT) to require and review Stormwater O&M Plans for all applicable projects.	DRT to continue reviews.
5C	Maintain drainage BMP's on projects taken over by Town.	DPW Director / Operations Manager	Maintain functioning of BMP's	Upon acceptance by Town, each street is added to the Street Sweeping, catch basin cleaning and BMP monitoring program.	Town to continue O&M protocol for accepting projects.
5D	Request annual maintenance / inspection reports from regulated projects	Planning Director / BOH Agent, ConCom Agent / ISD Director	Implement requirement	It is standard procedure for all regulatory authorities to require maintenance/inspection reports for regulated projects.	Regulatory authorities to continue to require maintenance / inspection reports for regulated projects.
5E	Submit bylaw to Town Mtg re: BMP's for projects > 1 acre	Planning Director / BOH Agent, Concom Agent / ISD Director / DPW Director	Put forth article to Town Meeting	Planning Director, Conservation Agent, Health Agent, and DPW Director asked for and received funding for FY2019 to develop by-law.	Draft Bylaw for Town Meeting action.

Additional Information:

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 16 (if applicable)
6A	Coordinate with CZM to finalize design on Snug Harbor BMP Project	Concom Agent / DPW Director	Obtain final design plans	BMP Completed	None.
6B	Solicit grant from CZM to construct Snug Harbor project	Concom Agent	File for Grant	BMP Completed	None.
6C	Implement Maintenance Schedule for Town-owned BMP's	DPW Director	Distribution of Schedule	BMP's are periodically inspected and completed on a regular basis.	Continued maintenance of Town-owned BMP's.
6D	Sweep Streets	DPW Director / Ops Mgr.	Sweep all streets that outfall to waters of the U.S. eventually	This past year, all Town streets were swept a minimum of one time with business and high traffic areas swept 3 times this year.	Continued 2x Street Sweeping program.
6E	Clean Catch Basins	DPW Director / Ops Mgr.	Clean CB's that outfall to waters of the U.S. annually	This past year, approximately 124 catch basins were cleaned. The Town is using a 5:1 salt to sand ratio, which reduces sediment in catch basins.	Continue active CB cleaning program.

Additional Item: In 2017, the Town worked with the Plymouth County Mosquito Control Board to remove blockages, brush and other obstructions from ditches and streams off Washington Street to prevent overflows or stagnation.

