

Municipality/Organization: Town of Dalton

EPA NPDES Permit Number: MA041004

MaDEP Transmittal Number: W-036254

Annual Report Number **Year 15**
& Reporting Period: April 1, 2017 - March 31, 2018

NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Kenneth E. Walto

Title: Town Manager

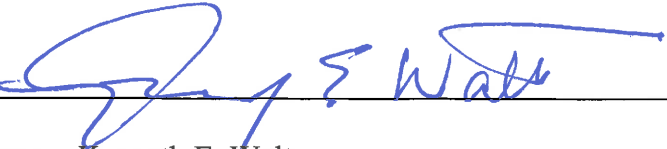
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Kenneth E. Walto

Title: Town Manager

Date: April 30, 2018

Part II. Self-Assessment

The Town of Dalton has completed the required self-assessment and has determined that our municipality is in compliance with all permit conditions.

Part III. Summary of Minimum Control Measures

The BMP, responsible party, and measurable goal information from the Town of Dalton's NOI have been transcribed here. A description of the progress made toward achieving the measurable goals during the prior year and what activities are planned for next year are included in the last two columns, respectively. Changes that revise/replace or add components to the storm water management program as reflected in the Annual Report are included where applicable.

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1.1	Educational Brochures	Stormwater Committee	Develop and distribute brochures per attached plan	- Materials available and distributed as appropriate through the Building Inspectors Office - HVA has met with Dalton's Select Board, Conservation Commission, and Green Dalton Committee and is regularly meeting with the Stormwater Management Commission to present ideas and obtain input as we develop educational materials that fit the community of Dalton and can be used in the upcoming years.	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised					

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1.2	Educational Display	Local School	Create display for Town Hall and town library	- HVA assisted Wahconah Regional High School Students with preparing and delivering “Storm Drain Awareness” program to all of the first grades at Craneville Elementary School. - HVA connected with the local cable TV and has provided slides that contain a variety of messages about the stormwater runoff issue and prevention. A video showing HVA’s model demonstrating runoff and providing messages on how to reduce the runoff was also shared.	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		HVA & Local School			

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
2.1	Involve public in planning process	Select Board	Establish a Stormwater Committee	- Conducted regular meetings of Stormwater Management Commission - Invited public to stormwater planning meetings	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Stormwater Management Commission			
2.2	Storm drain labeling	Housatonic Valley Association	Label storm drains in defined neighborhoods	- HVA worked with local schools to label storm drains prior years - HVA installed Storm Drain Decals at town storm drains as part of their program with the Dalton Community Recreation Association in prior years.	
Revised					
2.3	River clean-up	Housatonic Valley Association	Conduct semi-annual river clean-ups	River clean-ups are conducted on an as needed basis.	
Revised					

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
3.1	Detect and eliminate illicit discharges	Public Works	See attached plan	• Maintained stormwater hotline • Organized and held household hazardous waste collection day • Mail and phone contact processes in place for property owners with potential illicit discharges • Inspection certification process in place	• Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit • Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit • Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Public Works & Board of Health			
3.2	Storm system map	Public Works	Map 20% of outfalls per year	• Complete	
Revised					
3.3	Prohibit non-stormwater discharges	Stormwater Committee	Develop bylaw	• Completed in prior year	
Revised		Stormwater Management Commission & Board of Health			

3. Illicit Discharge Detection and Elimination Continued

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
3.4	Illicit discharge training	Public Works/Stormwater Committee	See attached plan	• Opportunities for training in illicit discharge detection and elimination available • Educational brochure about the bylaw, program and requirements available on the Town website and through the Stormwater Management Commission	• Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit • Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit • Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised					
3.5	Investigate non-stormwater discharges	Public Works	Collect data	• No non-stormwater discharges were reported • Tighe & Bond conducted an I&I analysis to determine where there may be deficiencies in the stormwater and sewer systems and developed a report. A sewer system evaluation survey is recommended.	
Revised					

4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4.1	Regulate construction run-off	Stormwater Committee	Develop bylaw	Continued permitting and enforcement of the Stormwater Management and Erosion Control Regulations	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Stormwater Management Commission			
4.2	Promote the use of BMPs	Permit granting boards	Develop training and review procedures	- Opportunities available for board members to receive training through initiatives including CPTC, BRPC 5th Thursdays, BRPC Conservation Commission workshops, and MACC - Site plan review procedures in place in conjunction with Stormwater Management and Erosion Control Regulations - Information on stormwater BMPs available and distributed as appropriate through Building Inspectors Office	
Revised		Stormwater Management Commission			

4. Construction Site Stormwater Runoff Control Continued

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4.3	Enforce regulations	Building Inspector	Develop inspection and enforcement procedure	• Training made available to Stormwater Management Commission on NPDES Phase II regulations and requirements • Training available through the Berkshire Regional Planning Commission for permitting authorities to improve capacity for inspection and enforcement • Site inspection / enforcement procedures in place	• Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit • Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit • Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Board of Health & Building Inspector			
4.4	Sanctions	Building Inspector	Define penalties, fees, sanctions for non-compliance	• Appropriate penalties, fees, and sanctions for non-compliance defined • The use of sanctions for non-compliance approved • Cost of typical inspection process determined	
Revised		Stormwater Management Commission			
4.5	Incorporate public input	Public Works/Building Inspector	Set-up Stormwater hotline	• Advertised stormwater hotline through website	
Revised		Public Works/Emergency Management/Fire Department			

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5.1	Regulate post-construction run-off	Stormwater Committee/Planning Board	Develop or amend bylaws	- Passed Stormwater Management and Erosion Control Bylaw regulating stormwater management and sediment and erosion control to control/reduce runoff in all new and re-development sites ≥ 1 acre in prior year - Established Stormwater Management Commission with representatives from the Select Board, Planning Board, Conservation Commission, and Board of Health in prior year - Adopted Stormwater Management and Erosion Control regulations of the Stormwater Management Commission in prior year	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Stormwater Management Commission			

5. Post-Construction Stormwater Management in New Development and Redevelopment Continued

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5.2	Promote the use of BMPs	Permit granting boards	Develop training and review procedures	• Opportunities available for board members to receive training through initiatives including CPTC, BRPC 5th Thursdays, BRPC Conservation Commission workshops, and MACC • Site plan review procedures developed prior year • Recommended BMPs and Performance Standards for Subdivision/Special Permit regulations	• Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit • Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit • Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised		Stormwater Management Commission			
5.3	Require operation and maintenance plans	Stormwater Committee/Permit granting boards	Develop bylaw and record keeping system		
Revised		Stormwater Management Commission		• O&M plans required in regulations (see above) • Encouraged public reporting of problems and the use of stormwater hotline	

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 15 (Reliance on non-municipal partners indicated, if any)	Planned Activities
6.1	Reduce runoff from municipal operations	Public Works	Develop pollution prevention program	- Developed SWPPP for Highway Garage prior year - Established record-keeping for regular pollution prevention activities prior year - Developed a pollution prevention program in prior year	- Submit Notice of Intent for coverage under the 2016 Final MA Small MS4 Permit - Develop a written Stormwater Management Plan in compliance with the 2016 Final MA Small MS4 Permit - Comply with requirements of Year 1 of the 2016 Final MA Small MS4 Permit
Revised					
6.2	Maintain and inspect public properties	Public Works	Adopt operation and maintenance program	- Cleaned and inspected catch basin at transfer station - Conducted annual inspection of highway garage and transfer station in accordance with SWPPP - Monitored transfer station catch basin quarterly - Inspected highway garage and transfer station annually in accordance with SWPPP	
Revised					
6.3	Municipal housekeeping training	Stormwater Committee	See attached plan	Opportunities available to pursue pollution prevention training	
Revised					

7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

This item is not applicable as Dalton does not have any MS4 discharges into a water body that has an approved total maximum daily load (TMDL).

Part IV. Summary of Information Collected and Analyzed

HVA has reviewed the collected water quality data to share with municipalities and Massachusetts DEP. HVA has conducted Biological monitoring of selected streams in prior years.