

Municipality/Organization: Town of Rockport, Massachusetts

EPA NPDES Permit Number: MAR041217

Annual Report Number Year 15
& Reporting Period: April 1, 2017 – March 31, 2018

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2018)

Part I. General Information

Contact Person: Gary Leblanc

Title: Field Coordinator

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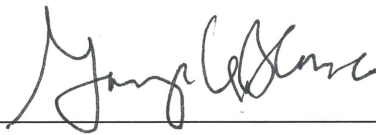
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Gary Leblanc

Title: Field Coordinator

Date:

4/30/18

Part II. Self-Assessment

The Town of Rockport has completed the required self-assessment and determined that our municipality is in compliance with the permit conditions. The Town has successfully implemented all the measurable goals, or modified measurable goals, noted in Part III of this permit. The Town has continued the process of replacing older problematic areas in the drainage system. During the past permit year the Town:

- **Performed catch basin on an as needed basis.**
- **Performed clearing and maintenance of outfalls.**
- **Removed invasive species.**
- **Cleaned and inspected approx. 1,000 LF drains.**
- **Continued improvements to Mill Pond and Frog Pond.**

Street sweeping occurred on 100% of the Town's roads during the previous Permit Year. Approximately 25% of the town's catch basins were cleaned and condition and material data was collected for each.

The DPW, Conservation Commission and Board of Health hosted an Earth Day beach clean-up effort on April 21, 2018. Residents, local groups and Town employees clean up areas throughout the Town to improve the general cleanliness and water quality in these areas. Community groups and private associations also hold clean-up days for local beaches/wetland areas throughout the year. The Coast Sweep Cleanup took place on October 21, 2017.

The DPW has continued participation in a "Fishing for Energy" event in cooperation with the Rockport Conservation Commission where they provided a disposal bin and removal for derelict fishing gear.

The town has their own cleaning and inspection equipment for operation and maintenance of the storm drain system. The town continues to do extensive wastewater system rehabilitation, thus reducing the potential for cross connections between sewer and drainage systems. Several main drainage pipe replacement projects, outfall redirection, and spot repairs were performed in the past year on Eden/Penzance Roads, Thatcher Street, Tregony Way, and several catch basins have been rebuilt. In addition over 30 drain manhole covers have been replaced. The Town continues to locate, investigate and correct major cross connections of stormwater to sanitary sewers in the downtown area.

The town maintains their website which includes extensive information on the existing and upcoming permit programs. It may be found at <http://www.rockportma.gov/dpw-engineering-division/pages/rockport-npdes-phase-ii-stormwater-management-program>. Also, the GIS system continues to be maintained and updated, along with the development of electronic data collection forms.

Part III. Summary of Minimum Control Measures

TOWN OF ROCKPORT, MASSACHUSETTS NPDES Stormwater General Permit

BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
1. Public Education and Outreach				
PE-1	Stormwater Brochure	Department of Public Works	Y1-Y5: Develop and mail one (1) brochure per year in the Consumer Confidence Report to residents and industries in Rockport.	The Consumer Confidence Report was mailed to all residents and made available at public office and the website: www.rockportma.gov
PE-2	Provide stormwater information at Town buildings	Department of Public Works Chamber of Commerce	Y1-Y5: Brochures will be available in the Chamber of Commerce and Town Hall	Environmental awareness brochures are available at Town Hall and on the Town website. The brochures describe the importance of stormwater quality in relation to wetland protection in and around Town. A new town website has been created and includes stormwater information. http://www.rockportma.gov/dpw-engineering-division/pages/rockport-npdes-phase-ii-stormwater-management-program
PE-3	Stormwater Editorial	Department of Public Works	Y1-Y5: Print one (1) editorial in the Gloucester Daily Times each year.	Public notices of stormwater meetings and Town Government meetings where stormwater will be discussed have been posted in local newspapers. Information regarding Earth Day clean up programs have been posted in the Gloucester Daily Times. Information about Coast Sweep cleanup was published, and a notice about Earth Day cleanup activities was published in the Cape Ann Beacon. Numerous articles have been published in the local papers regarding the cleanup and dredging of Mill Pond and Frog Pond. This information as well as other stormwater-related matters are widely published on social media such as facebook and twitter.
PE-4	Pet Waste	Department of Public Works	Y1-Y5: Post signs at public park lands and supply bags for pet owners to properly dispose of waste. Enforce leash law and exclusion of pets from resource areas during the summer.	Signs are posted for properly disposing pet waste and leash laws. Plastic pet waste bags are available for public use. Town of Rockport regulations applicable to public beaches and parks are available for viewing at the Town's website. A new pet holding facility has been established to aid the Town in enforcing the leash law. The Town actively enforces these pet regulations, and enacted a law prohibiting dogs from public beaches year-round.
1a - Addition	Public Beach Testing	Board of Health	Regularly test public beaches and post results online.	Rockport's public beaches are tested regularly for bacterial contamination. Beach testing results are posted on-line for all public beaches.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
2. Public Involvement and Participation				
PP-1	Involve Public Schools	Middle School Science Department	Y2: Stormwater presentation to Middle School Science Class and environmental sampling field trip to local water body. Conduct necessary planning for biology and environmental science projects incorporating stormwater issues. Y3-Y5: Implement stormwater projects in biology and environmental science classes.	A number of NOAA staff conducted teaching sessions with middle school students about the habitats, issues and impacts to Mill Brook including a focus on stormwater. School field trips occurred this permit year with presentations by DPW director. Students were involved in wildlife relocation projects with a professional services company overseeing the work. The field work is far more extensive than a brief seminar in the class room. Students are learning about stormwater discharges, sump pumps, sediment sampling, water quality and testing, dye testing and more.
PP-2	Incorporate Stormwater into Public Meetings	Department of Public Works	Y1: Discuss final Stormwater Management Plan (SWMP) at Spring Town Meeting. Y2-Y5: Present updates to the SWMP. Continue to invite stormwater discussion at one (1) meeting per year.	Rockport has continued to update the public on the Stormwater Management Plan. The Stormwater Management Plan, upcoming regulations and related activities are discussed at Town Meeting and other public meetings throughout the year, particularly during the budgeting process. A brief PowerPoint presentation was provided to the Selectmen in May 2011.
PP-3	Stencil Storm Drains	Department of Public Works	Y2: Identify potential labor sources (scouts, etc.). DPW will facilitate storm drain stenciling effort in the downtown area. (50% complete) Y4: Continue effort in downtown area (100% complete)	All of the catch basins within the Urbanized Area have been marked. On November 5, 2011, a local Boy Scout coordinated a catch basin stenciling program where nearly all of the Town's catch basins were stenciled. An article on this event was published in the Gloucester Daily Times. The stencils have periodically been inspected by DPW staff and refreshed as needed.
PP-4	Involve Watershed Protection Committee	Members from several Town Departments	Y1-Y5: Discuss stormwater issues at quarterly meetings.	The Watershed Protection Committee has been disbanded but the Conservation Commission, DPW, and AdHoc water advisory committee have been working together to maintain Rockport's commitment to hydrologic resource management. Stormwater topics continue to be a major topic discussed across these departments. DPW personnel, Ad Hoc Water Committee and Conservation Commission coordinate to attend each other's meetings on a regular basis. Approximately 70-80 acres of land was purchased through the Conservation Committee to preserve open space and impervious areas. These committees are currently working to purchase additional parcels.
PP-5	Poster Contest	Middle School Science Department	Y1: Develop concept and approach educators. Y2: Pilot poster contest as part of science class. Y3: Modify and continue	Extensive education on the Mill Brook ecosystem has occurred through coordination with local stormwater officials.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
2a - Addition	Earth Day Community Clean Up	Department of Public Works, Conservation Commission, Beautification Committee	Hold Voluntary Community Clean Up	The DPW, Beautification Committee and Conservation Commission hosted past community Earth Day Clean Up days in April 2011, 2012, 2013, 2014, 2015, 2017 and 2018. Residents, local groups and Town employees are organized and proceed to clean up areas throughout the Town to improve the general cleanliness and water quality in these areas. Community groups and private associations also hold clean-up days for local beaches/wetland areas throughout the year. The Town also participates in the nationwide Coast Sweep in October which involves local Conservation Commission and High School students. DPW has participated in a "Fishing for Energy" event in cooperation with the Rockport Conservation Commission where they assisted in the removal and disposal of derelict fishing gear. On April 21, 2018, the Conservation Commission and Board of Health held an Earth Day town clean-up day.
2b - Addition	Involve Conservation Commission and Citizens Advisory Committee on Water and Wastewater	Conservation Commission and Citizens Advisory Committee on Water and Wastewater	Involve local environmental groups in stormwater discussions; actively participate in local and regional stormwater activities.	The Conservation Commission helps organize Rockport's Annual Earth Day Clean-up, actively coordinates stormwater issues with the DPW and Planning Board, and participates in the regional Eight Towns and the Bay Committee, made up of representatives from eight communities dedicated to preserving the quality and integrity of Ipswich Bay. The DPW has a blanket Notice of Intent with the Conservation Commission for regular operation and maintenance activities related to water, sewer and stormwater facilities and structures. For the April Earth Day Cleanup, the Conservation Commission, Old Garden Beach Association and Andrews Woods Association, South End Association and other individuals clean various locations throughout Rockport. The DPW picks up the trash bags and recycling on the sides of the roadway. In addition, in the fall (October 21, 2017), the Conservation Commission works with the High School to participate in at least one beach clean-up for Coast Sweep. Fishermen regularly put derelict fishing gear into a bin at the transfer station.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
3. Illicit Discharge Detection and Elimination				
ID-1	Evaluate Eligibility Criteria	Department of Public Works	Y1: Create map of critical habitats and historic properties as described in the General Permit Part 1.B. Y2: Once outfalls are mapped in these areas (see ID-2), consult applicable services and departments (e.g. Fish and Wildlife Service, National Marine Fisheries Service, State Historic Preservation Officer.) Y3 Take appropriate measures if any discharges are not	An outfall map was created as part of the August 2000 Stormwater Management Plan. The Town consulted Fish and Wildlife Service, National Marine Fisheries Service, State Historic Preservation to ensure discharges are compliant with the General Permit. Mapping of the entire stormwater system is continuously updated. Reconfiguration of drainage lines near the MBTA train station are currently being designed and will be added to the stormwater map upon completion. In 2017-18, the town continued to map the stormwater system and locate/classify outfalls.
ID-2	Eliminate Illicit Discharges	Department of Public Works	Y1: Develop Illicit Discharge Detection and Elimination Plan as described in General Permit Part II.B.3. Y2-Y5: Implement Plan. The Board of Health monitors 7 beaches in Rockport on a regular basis.	In previous permit years the Town of Rockport received grant assistance to evaluate the condition of catch basins and to install sumps and hoods. DPW monitors outfalls and stormwater structures regularly for signs of illicit discharges. The Board of Health will continue to monitor swimming beaches and work with DPW to identify and correct sources of contamination. The Town held a Hazardous Waste Collection Day on May 5, 2012 and currently works with neighboring towns to provide residents with an annual Hazardous Waste Collection Day. There is a schedule of Hazardous Waste Collection Days in nearby towns posted on the Town's website for residents. By providing residents a method to properly dispose of hazardous materials, it prevents the materials from potentially being disposed of improperly (i.e., into the drainage system/waterways). The Town is working with the MBTA and adjacent property owners to prevent illicit discharges at the parking lot drain. A protocol was developed for the protection of Mill Brook during cleaning of the MBTA oil/water separator. Suspected illicit connections are actively pursued by DPW staff as needed. The MBTA drainage system has been replaced with water quality devices that will be operated and maintained by MBTA. Other suspicious connections have been investigated and corrected where needed.
ID-3	Develop and Implement Illicit Discharge Bylaw	Department of Public Works	Y1: Develop draft bylaw prohibiting non-stormwater discharges into the storm sewer and providing for appropriate enforcement procedures. Y2: Present bylaw at Town Meeting and finalize. Y3-Y5: Implement and enforce bylaw.	Rockport Town officials have approved and accepted an Illicit Discharge Detection and Elimination Bylaw. The Bylaw is currently implemented and enforced by the DPW.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
ID-4	Educate Citizens	Department of Public Works	Y2: Notify public of Illicit Discharge Detection and Elimination Plan: Y3: Notify public of upcoming Illicit Discharge Bylaw. Y4: Notify public of new bylaw in place.	Brochures previously mailed to residents and available at the Town Hall inform the public of the dangers of illegal dumping and discharging into storm and sanitary sewer systems. Public notification is conducted through public meeting announcements and publication of minutes of meetings via local access television. The Town website contains stormwater items and the stormwater bylaws. The Town held a Hazardous Waste Collection Day on May 5, 2012. By providing residents a method to properly dispose of hazardous materials, it prevents the materials from potentially being disposed of improperly (i.e., into the drainage system/waterways).
4. Construction Site Runoff Control				
CS-1	Develop and Implement Construction Runoff Control Program.	Department of Public Works	Y1: Develop Construction Site Runoff Control Program as described in General Permit Part II.B.4. Y2-Y5: Implement plan.	Rockport Town officials have approved and accepted a Construction Site Runoff Control Bylaw. The Bylaw is currently implemented and enforced by the Planning Board and Conservation Committee.
CS-2	Development and Implement Erosion and Sediment Control Bylaw	Department of Public Works	Y1: Research bylaw requirements (General Permit Part II.B.4 and MA DEP Stormwater Management Standard 8) and compare to existing town regulations. Y2: Modify existing regulations and/or develop bylaw. Y3: Present bylaw at Town meeting and finalize. Y4-Y5: Implement bylaw.	Rockport Town officials have approved and accepted a Construction Site Runoff Control Bylaw which addresses erosion and sedimentation control on construction sites of 20,000 square feet or more. The Bylaw is currently implemented and enforced by the Planning Board and Conservation Committee.
5. Post Construction Runoff Control				
PC-1	Develop, Implement, and Enforce Post-Construction Runoff Control Program	Department of Public Works	Y1: Develop Post-Construction Site Runoff Control Program as described in General Permit Part II.B.5 and MA DEP Stormwater Management Standards 2, 3, 4, and 7. Y2-Y5: Implement plan.	Rockport Town officials have approved and accepted a Stormwater Management Control Bylaw which addresses post construction runoff control. The Bylaw is currently implemented and enforced by the Planning Board and Conservation Committee.
PC-2	Develop, Implement, and Enforce Post-Construction Runoff Control Bylaw	Department of Public Works	Y1: Research Post Construction Runoff bylaw requirements (General Permit Part II.B.5 and MA DEP Stormwater Management Standard 2, 3, 4, and 7) as part of the Post-Construction Runoff Control Program. Y2: Modify existing regulations and/or develop bylaw. Y3: Present bylaw at Town meeting and finalize. Y4: Implement bylaw. Y5: Review effectiveness of bylaw and enhance if necessary.	Rockport Town officials have approved and accepted a Stormwater Management Control Bylaw which addresses post construction runoff control. The Bylaw is currently implemented and enforced by the Planning Board and Conservation Commission. To date, no enhancements are necessary.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
6. Pollution Prevention and Good Housekeeping in Municipal Operations				
GH-1	Employee Training Program	Department of Public Works	Y1-Y5: Hold one good housekeeping workshop per year at DPW.	DPW director and other Rockport officials previously attended workshops for upcoming Stormwater Regulations and suggested BMPs. Senior DPW employees attend stormwater informational workshop/meetings at least once per year. Town employees are regularly informed of good housekeeping practices and are provided with information obtained from the workshops. The Town has television inspection equipment for use in storm drains. Various personnel have undergone PACP training and training for the use of the inspection equipment. Previously, Public Works employees have attended a 2 hour stormwater training event including information on good housekeeping practices, the difference between storm and sanitary sewers, and what they can do to prevent pollution. In April 2012 and 2014 and on May 27, 2015, DPW staff attended a stormwater education and training seminar. Rockport officials and Public Works employees have attended meetings on upcoming permits in the last year. DPW employees have had extensive training on hazard mitigation as it pertains to existing infrastructure resiliency, as well as training on solid waste and recycling as the Town converts to a pay-as-you-throw program. They have also been educated on stream slope stabilization in the
GH-2	Storm Drain Stenciling	Department of Public Works	Y1: DPW will stencil storm drains in Town (excluding downtown area) while cleaning catch basins. Y3: Re-stencil drains Y5: Re-stencil drains.	All of the catch basins within the Urbanized Area have been marked. Approximately 75% of the Town's total catch basins have been stenciled to date. On November 5, 2011, a local Boy Scout coordinated a catch basin stenciling program where nearly all of the Town's catch basins were stenciled. An article on this event was published in the Gloucester Daily Times. The stencils have periodically been inspected by DPW staff and refreshed by the town as needed. More catch basins will be retagged in the upcoming fiscal year.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
GH-3	Beach Clean-up	Department of Public Works	Y1-Y5: DPW will clean seaweed and trash from beaches weekly in the summer.	DPW cleans seaweed and trash from the beaches a minimum of once per week throughout the summer. The Town also participates in the nationwide Coast Sweep in September which involves local Conservation Commission and High School students, and recently coordinated the removal of a large amount of fishing gear from Steep Hill Beach. For the April Earth Day Cleanup, the Conservation Commission, Old Garden Beach Association and Andrews Woods Association, South End Association and other individuals clean various locations throughout Rockport. The DPW picks up those trash bags and recycling on the sides of the roadway. In addition, in the fall (September), the Conservation Commission works with the High School to participate in at least one beach clean-up for Coast Sweep. Fishermen regularly put derelict fishing gear into a bin at the transfer station. The annual Earth Day Cleanup was held on April 21, 2018 The Coast Sweep Cleanup was held October 21, 2017.
GH-4	Catch Basin Cleaning	Department of Public Works	Y1-Y5: DPW will clean each catch basin in Town once per year.	An annual catch basin cleaning program is implemented. DPW visually inspects all catch basins annually. Catch basins with higher levels of sediment are noted and the sediment is removed during the annual cleanings. The Town cleans as many catch basins as practicable each year. A protocol for electronically collecting condition and material data at the time of cleaning is in use.
GH-5	Street Sweeping	Department of Public Works	Y1-Y5: DPW will sweep every street in Town once per year. The downtown area will be swept daily in the summer.	DPW sweeps every road twice per year with roads in the downtown are being swept once per week and as needed.

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
GH-6	Recycling Program	Department of Public Works	Y1-Y5: Continue the Town's recycling and household hazardous waste collection programs.	The transfer station is available to Town residents. Signs are posted at the facility indicating where to leave recycling and more common hazardous waste products. The Transfer Station provides several services to help reduce the amount of waste produced by the community. The DPW holds quarterly drop-off day for major appliances and automotive material. The Town held a Hazardous Waste Collection Day on May 5, 2012. Mercury drop-off is available daily. Motor oil drop-off is available at all times at the DPW yard. All of the above measures help prevent hazardous material from being released into catch basins, wetlands and/or the ocean. Transfer station regulations and collection schedules are posted in the Town Hall and at www.town.rockport.ma.us . Town voted to begin single stream recycling at the transfer station beginning July 1, 2015 in an effort to increase recycling practices in Rockport. Rockport coordinates with nearby communities who offer household hazardous waste collection so that these services are available to Rockport residents. The town is implementing a pay-as-you-throw program that will reduce waste and increase recycling town-wide

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
GH-7	Operation and Maintenance	Department of Public Works	Y1: Inventory maintenance activities, identify potential pollution runoff. Y3: Identify means of reducing potential pollutant runoff, implement reductions as budget allows. Y5: Reduce pollutant runoff potential.	The DPW has inventoried Rockport's storm sewer infrastructure. Individual identifications have been assigned to system appurtenances. Catch basin inlets and outlets, depth of sumps, system condition, maintenance history, and evidence of potential illicit flows are recorded. The Town of Rockport has previously received grant assistance to evaluate conditions of storm sewer catch basins and to install sumps and hoods. Stormwater structures are replaced/repared as needed based upon visual inspections performed by the DPW. Drainage outlets have been repaired/reconstructed in multiple locations in Town as needed. DPW has received Capital Improvement funding for improvements to the Town's drainage system and reduce pollutant runoff. Under the Town-Wide Maintenance NOI, trash racks were installed in various culverts in Fall 2012/Spring 2013. Catch basin cleaning and repair was performed as needed. Outfall clearing has also been performed in the past year. Approximately 1000 lf of drain lines were cleaned last year. Additional miscellaneous drain line inspection, cleaning and repairs were performed as needed. The town has their own cleaning and inspection equipment. The town continues to do extensive wastewater system rehabilitation, thus reducing the potential for cross connections between sewer and drainage systems. The town has repaired or replaced failing stormwater infrastructure at various locations, and maintains several water quality devices. Several new oil/water separators were installed in the MBTA parking lot. Mill Pond and Frog Pond dredging occurred in October 2017, along with improvements to the culvert and headwalls, slope stabilization, wildlife relocation, public education and outreach and involvement with the schools

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BMP ID #	Best Management Practice	Responsible Person / Department	Measurable Goal	Progress on Goal(s) - Permit Year 15
GH-8	Reporting	Department of Public Works	Y1: Create a method to record stormwater management activities (e.g. catch basins cleaned, streets swept, yearly training workshops held, bylaws implemented, etc.) Y1-Y5: Begin recording all stormwater management activities. Provide MADEP and EPA with yearly report as described in the General Permit, Part II.E.	The DPW has inventoried Rockport's storm sewer infrastructure. Individual identifications have been assigned to system appurtenances. Catch basin inlets and outlets, depth of sumps, system condition, maintenance history, and evidence of potential illicit flows are recorded. A People GIS form has been developed to be used for collecting infrastructure information electronically. Yearly reports have been provided to EPA in accordance with the General Permit. The town continues to locate, identify and classify stormwater structures to increase the overall stormwater GIS attributes.
6a - Addition	Public Beach Testing	Board of Health		Rockport's public beaches are tested regularly for bacterial contamination. Beach testing results are posted on-line for all public beaches. In recent years, all of Rockport's beaches have consistently tested safe for swimming.
7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA)-				
TMDL-1	Check Current Impairment List	Department of Public Works	Y1: There are no completed TMDL studies for receiving waters in Rockport. Y2-Y5: Reference Part II of the current Massachusetts Integrated List of Waters for newly listed water bodies with completed TMDL studies in which Rockport SW outfalls directly or indirectly discharge.	TMDLs for receiving waters in Rockport were adopted in 2012. MS4 discharges to these waterbodies are being given higher priority including IDDE, catch basin cleaning, street sweeping and public education.

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Part IV. Summary of Information Collected and Analyzed

No data has been collected or analyzed.

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2017 through March 31, 2018)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	
Annual program budget/expenditures **	(\$)	
Total program expenditures since beginning of permit coverage	(\$)	
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	
Stormwater management committee established	(y/n)	
Stream teams established or supported	(# or y/n)	
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	
Shoreline cleaned since beginning of permit coverage	(mi.)	
Household Hazardous Waste Collection Days		
▪ days sponsored **	(#)	
▪ community participation **	(# or %)	
▪ material collected **	(tons or gal)	
School curricula implemented	(y/n)	

Legal/Regulatory

	In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with “X”)					
▪ Illicit Discharge Detection & Elimination					
▪ Erosion & Sediment Control					
▪ Post-Development Stormwater Management					
Accompanying Regulation Status (indicate with “X”)					
▪ Illicit Discharge Detection & Elimination					
▪ Erosion & Sediment Control					
▪ Post-Development Stormwater Management					

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	
Estimated or actual number of outfalls	(#)	
System-Wide mapping complete (complete storm sewer infrastructure)	(%)	
Mapping method(s)		
▪ Paper/Mylar	(%)	
▪ CADD	(%)	
▪ GIS	(%)	
Outfalls inspected/screened **	(# or %)	
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	
Illicit discharges identified **	(#)	
Illicit discharges identified (Since beginning of permit coverage)	(#)	
Illicit connections removed **	(#); and (est. gpd)	
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	

% of population on sewer	(%)	
% of population on septic systems	(%)	

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	
Site inspections completed **	(# or %)	
Tickets/Stop work orders issued **	(# or %)	
Fines collected **	(# and \$)	
Complaints/concerns received from public **	(#)	

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	
Site inspections (for proper BMP installation & operation) completed **	(# or %)	
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	
Low-impact development (LID) practices permitted and encouraged	(y/n)	

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	
Qty of structures cleaned **	(#)	
Qty. of storm drain cleaned **	(%, LF or mi.)	
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	

Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)	
• Disposal cost**	(\$)	
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	
• Vacuum truck(s) owned/leased	(#)	
• Vacuum trucks specified in contracts	(y/n)	
• % Structures cleaned with clam shells **	(%)	
• % Structures cleaned with vector **	(%)	

	(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)	
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)	
Qty. of sand/debris collected by sweeping **	(lbs. or tons)	
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)	
Annual Sweeping Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	
• Hourly or lane mile contract rate **	(\$/hr. or ln mi.)	
• Disposal cost**	(\$)	
Sweeping Equipment		
• Rotary brush street sweepers owned/leased	(#)	
• Vacuum street sweepers owned/leased	(#)	
• Vacuum street sweepers specified in contracts	(y/n)	
• % Roads swept with rotary brush sweepers **	%	
• % Roads swept with vacuum sweepers **	%	

Reduction (since beginning of permit coverage) in application on public land of: (“N/A” = never used; “100%” = elimination)

▪ Fertilizers	(lbs. or %)	
▪ Herbicides	(lbs. or %)	
▪ Pesticides	(lbs. or %)	
Integrated Pest Management (IPM) Practices Implemented	(y/n)	

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used ** (also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)	% NaCl % CaCl ₂ % MgCl ₂ % CMA % Kac % KCl % Sand	
Pre-wetting techniques utilized **	(y/n or %)	
Manual control spreaders used **	(y/n or %)	
Zero-velocity spreaders used **	(y/n or %)	
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/ln mi. or %)	
Estimated net reduction or increase in typical year sand application rate **	(±lbs/ln mi. or %)	
% of salt/chemical pile(s) covered in storage shed(s)	(%)	
Storage shed(s) in design or under construction	(y/n or #)	
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	

Water Supply Protection

Storm water outfalls to public water supplies eliminated or relocated	# or y/n	
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	
• Treatment units induce infiltration within 500-feet of a wellhead protection area	# or y/n	