

Municipality/Organization: City of Waltham, MA

EPA NPDES Permit Number: MA0410066

MassDEP Transmittal Number: W-041267

Annual Report Number Year 11
& Reporting Period: April 1, 2013 – March 31, 2014

NPDES PII Small MS4 General Permit Annual Report (Due: May 1, 2014)

Part I. General Information

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Title: City Engineer

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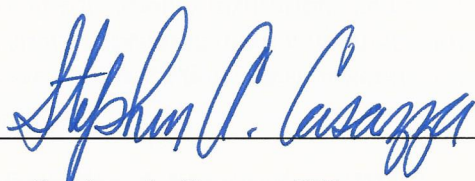
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Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:



Printed Name: Stephen A. Casazza, P.E.

Title: City Engineer

Date:

4/30/14

Part II. Self-Assessment

The City of Waltham has completed a self-evaluation regarding its stormwater management activities for Permit Year 11. The City of Waltham continues to be fully engaged with its stormwater management program and is in compliance with the 2003 NPDES Phase II Small MS4 General Permit. The City has retained the services of a consulting engineering firm in October 2013 for a period of three years to assist the City with the implementation of the Small MS4 General Permit. Waltham acknowledges that some aspects of its stormwater management program can be improved and the implementation of some of the Best Management Practices (BMPs) proposed for Permit Year 11 requires additional time for full implementation. A brief evaluation of each minimum control measure is as follows:

1) Public Education and Outreach

The City of Waltham continues to publicize information about its stormwater program mainly on the City's web-site. The stormwater site within the Engineering Department's web-site has functioned continuously through Permit Year 11 and contained links to related documents such as the City's Stormwater Ordinance, the stormwater program web-site, the general stormwater brochure, an informational brochure for businesses, pet waste management brochure as well as the Illicit Discharge Detection and Elimination (IDDE) Program web-site. Links to EPA, MassDEP and MWRA were also available. Additionally, links to the EPA, DEP web-sites, and information on release, spill, and tank removal issues as well as other stormwater-related links (such as LID development) continued to be active in the City's Emergency Management web-page. The Recycling Department web-site provides information on recycling, yard waste and hazardous waste management. More than 350 single family homes were visited as part of the City's Sump Pump Amnesty Program. The residents were educated on stormwater management in addition to reducing flows to sanitary sewer system.

2) Public Involvement and Participation

The City of Waltham performed several stormwater-related activities in collaboration with residents. An example is cleanup that took place with a group of 20 children and adults of the Moody Street area in the along the Charles River in collaboration with the Waltham West Suburban Chamber of Commerce and Waltham Downtown Partnership.

Collaboration with local educational institutions and residents continued this year in the form of 2 interns from Brandeis University to provide them with environmental learning experiences. The Waltham Energy Action Committee is working with the Transportation Committee to promote bike rides, walking, solar energy and encouraging energy audits.

3) Illicit Discharge Detection & Elimination (IDDE)

The City of Waltham is successfully implementing its IDDE Program. Identified sources of contamination are being removed from the City's storm system.

The City of Waltham completed the second construction work package which included outstanding Phase 1 outfall areas (second round of construction) along with Phase 2 outfalls (first round of construction). Design

of the Phase 3 of the IDDE Project is complete. The construction work package for Phase 3 is ready to be bid in 2014. Outfall inventory and dry weather sampling of all outfalls within Clematis Brook and Masters Brook watersheds and its tributaries (i.e. Sibley Brook is a tributary to Masters Brook) has been completed. Wet weather sampling has been performed in nineteen out of thirty-nine inventoried outfalls and is on-going. An extremely dry Summer and Fall of 2013 precluded successful completion of the wet weather sampling program. Wet weather sampling of the remaining Phase 3 outfalls will be completed in Spring of 2014, weather permitting. Since the program started, eighteen sources of illicit flow have been removed from the storm drain, which represents an estimated 13.5 MGY.

4) Construction Site Stormwater Runoff Control

The City of Waltham continues to monitor construction erosion control management on large construction projects. The City's Engineering Department receives periodic reports for stormwater compliance from the former Polaroid Site and the 110 Bear Hill Road development, which is located within a drinking water supply watershed. Final draft Rules and Regulations describing clear requirements for construction projects of one acre or more are set to be in front of the City Council by the Mayor this permit year for review and approval.

5) Post-Construction Stormwater Management in New Development and Redevelopment

The City of Waltham has continued to implement its stormwater, on-site treatment policy for new development and redevelopment. In an attempt to make this policy a firm rule, the City of Waltham has drafted post-construction stormwater management Rules and Regulations for developments of one acre or more that are expected to be sent by the Mayor to the City Council for approval this permit year.

6) Pollution Prevention and Good Housekeeping in Municipal Operations

Most of the proposed measures for Permit Year 11 were executed by the City of Waltham. These activities will be continued during Permit Year 12 to guarantee proper stormwater management and avoid stormwater pollution. The Municipal Standard Operating Procedure (SOP) for proper management of waters in existing or new City-owned and operated spray parks has been developed and is pending final implementation.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
1.1 Revised by: Recycling Coordinator	Recycling Department Web-Site	Recycling Coordinator	Goal in PY11: Continue to have an operational web-site and achieve a similar number of hits with respect to PY10 Goal in PY12: Keep improving web- site and keep reaching out to residents with no computer availability	Planned Activity: Great effort will continue to go into improving the new Recycling Department web-site. Status: The web-site received a total of 59,910 hits since April 2013 and has been fully active. Planned Activity: The City of Waltham will continue to mail information to those residents with no computer availability, particularly seniors. Status: A mailer including Recycling, Yard Waste and Hazardous waste information was mailed city-wide (22,000 households) at the end of March 2014.	Keep improving web-site and keep reaching out to residents with no computer availability. Examples include: The 2014-2015 <i>Recycling, Yard Waste, and Hazardous Waste Mailer</i> will be mailed out city-wide this year. Covanta SEMASS, Waltham's waste-to-energy combustion facility, will provide funding for printing and mailing. The City will promote it's rain barrel program and encourage the residents to conserve rainwater. The City of Waltham will continue to distribute the Mass Water Resources Authority's booklet, <i>Guide to Reducing Household Hazardous Products</i>. There has been a strong show of interest in this booklet.

1.2 Revised by: Engineering	Targeted Communications	Engineering	Goal in PY 11: Keep web-links active during PY11 Goal in PY12: This task is complete	Planned Activity: Continue to have an operational web-site where all information is available to the general public. Status: Complete	This task is complete
1.3 Revised by: Engineering	NPDES Phase II Brochure	Engineering	Goal in PY 11: Achieve at least 300 hits to the new stormwater brochure Goal in PY12: Achieve similar number of hits as PY11	Planned Activity: The brochure will be updated and distributed as necessary and/or posted on the City's web-site after the 2010 NPDES PII Small MS4 General Permit is issued. Status: There were 240 hits on the stormwater brochure on the City's website in PY11. The new NPDES PII Small MS4 General Permit has not been issued to date. Therefore, the stormwater brochure has not been updated.	The brochure will be updated and distributed as necessary and/or posted on the City's web-site after the NPDES PII Small MS4 General Permit is issued.
1.4 Revised by: Engineering	Watershed Signage	Engineering in cooperation with the City of Cambridge	Goal in PY11: Keep adequate level of signage in Cambridge Reservoir Area (as needed) Goal in PY12: Same as PY11	Planned Activity: Continue to install watershed signs in coordination with Cambridge as needed. Status: This activity has continued on an as-needed basis during PY11	Same as PY11

1.5 Revised by: Recycling Coordinator	Recycling Department Initiatives	Recycling Department	Goal in PY11: Continue outreach and collaboration activities with local institutions and residents Goal in PY12: Continue outreach and collaboration activities with local institutions and residents	Planned Activity: Continue the rain barrel campaign and continue to distribute the rain barrel brochure through the Department's web-site. Status: The City has recently found a vendor for rain barrels. Planned Activity: Continue hosting students from local universities or high schools to provide them with environmental learning experiences. Status: The Department has hosted 2 interns from Brandeis University. Planned Activity: Continue to offer recycling bins at a \$5 cost. Status: On-going. Recycling bins now cost \$6 but residents get the first one for free. This task is now considered complete.	Continue outreach and collaboration activities with local institutions and residents
1.6 Revised by: Engineering	Other Targeted Communications	Engineering	Goal in PY11: Continue to have the business brochure active for Waltham residents and business owners Goal in PY12: Continue to have the business brochure active for Waltham residents and business owners	Planned Activity: The business brochure was posted on the Engineering Department's website in May 2012. Status: A total of 2 hits were recorded during PY11.	Continue to have the business brochure active for Waltham residents and business owners. The City will coordinate with <i>128 Business Council of Waltham</i> and the <i>West Suburban Chamber of Commerce</i> to help distribute the business brochure to the targeted audience.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
2.1 Revised by: CPW	Stream Cleanup	CPW	Goal in PY11: Hardy Pond annual weed harvesting in collaboration with the Hardy Pond Association Goal in PY12: Continue collaboration with Hardy Pond Association and CRWA	Planned Activities: Participate in the annual weed harvesting at Hardy Pond with the Hardy Pond Association Status: Completed Planned Activities: Continue collaboration with CRWA to cleanup public shores along the Charles River on Earth Day Status: Completed Planned Activities: CPW will lead Earth Day volunteer City-Wide cleanup Status: Completed	Continue collaboration with Hardy Pond Association for cleanup. Weed harvesting is a contracted project and is funded for July 2014. CPW will lead Earth Day volunteer City-Wide cleanup on May 10, 2014.
2.2 Revised by: CPW	Clear Trash Racks of Debris	CPW	Goal in PY11: Inspect and clear if necessary hydraulic bottlenecks twice a year Goal in PY12: Continue activity	Planned Activity: Continue cleaning debris from the racks before forecasted heavy storms. Status: Completed. See Attachment 1.	Continue activity

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
3.1 Revised by: Engineering & GIS Coordinator	Mapping	Engineering & GIS Coordinator	Goal in PY11: Update GIS map as necessary based on findings from the outfall inventory for Phase 3 of the IDDE program. Goal in PY12: Continue activity	Planned Activity: Update GIS map as necessary based on findings from the outfall inventory for Phase 3 of the IDDE program. Status: A total of forty outfalls have been inventoried and uploaded to the City's GIS as part of Phase 3.	Continue execution of Phase 3 of the IDDE Program and provide results in a GIS format.
3.2 Revised by: Engineering & Law Department	Illicit Discharge Ordinance	Engineering & Law Department	Goal in PY11: Implementation of Rules & Regulations in new projects upon approval by the Mayor and the City Council Goal in PY12: Implementation of Rules & Regulations in new projects upon approval by the City Council.	Planned Activity: Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council Status: Initial draft Rules and Regulations were modified to only affect developments of one acre or more after review by the Law Dept. Final draft version is complete and will be sent to Mayor for review and approval and then her subsequent submittal to the City Council for approval.	Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council

3.3 Revised by: Engineering	Illicit Discharge Detection and Elimination Program	Engineering	Goal in PY11: Sample all IDDE Phase 3 outfalls (25 approx.) and include them in the outfall ranking list Investigate most polluting outfalls and respective catchment areas up to 50 junction manholes. Eliminate identified sources of illicit flows Goal in PY12: Continue the implementation of the IDDE Program	Planned Activity: Sample outfalls in Clematis Masters, and Sibley Brook (Phase 3 outfalls). Status: All Phase 3 outfalls have been inventoried and sampled in dry weather conditions. Results were added to the outfall database and junction manhole investigations of most polluted areas have been performed and are still on-going. Design of a remediation work package is complete and will be bid in 2014. Planned Activity: Adopt mitigation and corrective measures whenever new illicit connections are identified. Status: After sampling Phase 3 outfalls, the most contaminated outfall areas are being investigated. Remediation measures to remove identified sources of illicit flow are being designed based on the investigation results.	Continue the implementation of the IDDE Program
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3.5 Revised by: CPW and Engineering	Employee Training	CPW & Engineering	Goal in PY11: Perform one training session with participation of CPW and Engineering staff Goal in PY12: Same as PY11	Planned Activity: Continue to provide IDDE and stormwater management training to staff members with a direct or indirect role in stormwater. Status: Posters on pollution and stormwater BMPs in municipal operations have been developed by the Environmental Specialist and CPW and posted in various appropriate areas in municipal buildings as part of the municipal employee stormwater and pollution prevention training program	Continue to provide IDDE and stormwater quality management training to staff members with a direct or indirect role in stormwater. Including, but not limited to, SSO management, first responders, and spill prevention.
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4. Construction Site Stormwater Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
4.1 Revised by: Engineering & Law Department	Construction Site Runoff Control Ordinance	Engineering & Law Department	Goal in PY11: Send proposed Rules and Regulations to the City Council for promulgation Goal in PY12: Implementation	Planned Activity: Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council Status: Initial draft Rules and Regulations were modified to only affect developments of one acre or more after review by the Law Dept. Final draft version is complete and will be sent to Mayor for review and approval and then her subsequent submittal to the City Council for approval.	Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council
4.2 Revised by: Conservation Commission	Conservation Commission Rules & Regulations	Conservation Commission	Goal in PY11: Perform project reviews as needed Goal in PY12: Perform project reviews as needed	Planned Activity: The City of Waltham's Conservation Commission reviews proposed mitigation measures for construction projects and activities located in areas affected by the Massachusetts Wetlands Protection Act. Status: As of 3/25/2014, a total of 16 Notices of Intent (NOI) were submitted and reviewed by the Conservation Commission during PY11.	Continue activity during PY12

4.3 Revised by: Engineering, CPW, Bldg. Department	Plan Review Process	Engineering, CPW, Bldg. Department	Goal in PY11: Rules and Regulations are being finalized before approval by the Mayor and the City Council Goal in PY12: Implementation	Planned Activity: Implement review tasks described in the Rules and Regulations upon approval by the Mayor and the City Council Status: Initial draft Rules and Regulations were modified to only affect developments of one acre or more after review by the Law Dept. Final draft version is complete and will be sent to Mayor for review and approval and then her subsequent submittal to the City Council for approval.	Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council
4.4 Revised by: Engineering	Large Construction Site Oversight in Sensitive Areas	Engineering	Goal in PY11: Monitor implementation of BMP in large construction sites Goal in PY12: Monitor implementation of BMP in large construction sites	Planned Activity: Monitor reporting of large construction sites in sensitive areas such as 110 Bear Hill Road and former Polaroid site Status: The Engineering Department receives monthly reports from major construction sites and monitors the BMP implementation	Continue to monitor BMP implementation in large construction sites

5. Post-Construction Stormwater Management in New Development and Redevelopment

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
5.1 Revised by: Engineering & Law Department	Post-construction Rules & Regulations	Engineering & Law Department	Goal in PY11: Implementation of activities described in the Rules and Regulations after promulgation Goal in PY12: Implementation	Planned Activity: Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council Status: Initial draft Rules and Regulations were modified to only affect developments of one acre or more after review by the Law Dept. Final draft version is complete and will be sent to Mayor for review and approval and then her subsequent submittal to the City Council for approval.	Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council
5.2 Revised by: Engineering	Enhancement of Engineering Design Guidelines	Engineering	Goal in PY11: Same as PY9 Goal in PY12: Same as PY9	Planned Activity: Same as PY9 Status: On hold since the new NPDES Permit Phase II Small MS4 General Permit has not been issued to date. However, proposed Rules and Regulations require on-site treatment of stormwater in newly paved areas of one acre or more .	On hold since the new NPDES Permit Phase II Small MS4 General Permit has not been issued to date.

5.3 Revised by: Engineering and GIS Coordinator	BMP Monitoring & Maintenance Plan	Engineering and GIS Coordinator	Goal in PY11: Same as PY9 Goal in PY12: Start implementing post- construction requirements upon approval of the proposed Rules and Regulations by the Mayor and the City Council.	Planned Activity: Implementation of proposed Rules and Regulations upon approval by the Mayor and the City Council Status: Initial draft Rules and Regulations were modified to only affect developments of one acre or more after review by the Law Dept. Final draft version is complete and will be sent to Mayor for review and approval and then her subsequent submittal to the City Council for approval.	Request a long-term O&M Plan for privately operated stormwater structures as part of the site-plan review process after approval of the proposed Rules & Regulations. Continue to update the City's GIS system with private stormwater management structures.
5.4 Revised by: Engineering	Develop Long-Term O&M Requirements	Engineering	Goal in PY11: On hold Goal in PY12: On hold	Planned Activity: Develop O&M requirements for stormwater infrastructure draining into the public conveyance system Status: This task is on hold until the new NPDES Permit requirements are clearly defined.	This task is on hold until the new NPDES Permit requirements are clearly defined.

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s)– Permit Year 11 (Reliance on non-municipal partners indicated, if any)	Planned Activities
6.1 Revised by: Engineering	Catch Basin Cleaning	Engineering	Goal in PY11: Continue maintenance and sediment monitoring Goal in PY11: Continue maintenance and sediment monitoring	Planned Activity: Continue maintenance and sediment monitoring Status: A total of 2,060 catch basins were cleaned during this reporting period, totaling 996 tons of sediment (0.48 Tons per catch basin in average). See Attachment 2.	Continue maintenance and sediment monitoring
6.2 Revised by: Engineering	Stormwater Manhole and Pipe Cleaning	Engineering	Goal in PY11: Continue collecting information for prioritization of areas that need to be maintained Goal in PY12: Continue collecting information for prioritization of areas that need to be maintained	Planned Activity: Create a prioritized drain and sanitary sewer cleaning plan. Status: Prioritization strategy is being developed.	Continue regular cleaning of drains and sanitary sewer especially in areas that are more vulnerable and prone to clogging as recorded in the City's records for stoppages, sanitary overflows as well as other drainage problems due to blockages and accumulation of debris in the pipes. Finalize prioritization strategy.

6.3 Revised by: CPW and Engineering	Watershed Maintenance Program	CPW and Engineering	Goal in PY11: Perform two watershed maintenance or cleanup activities per year Goal in PY12: Same as PY11	Planned Activity: Continue to perform the annual weed harvesting in collaboration with the Hardy Pond Association. Status: Hardy Pond weed harvesting project was completed in July of 2013 and is scheduled and funded for July 2014. Planned Activity: The Engineering Department and CPW are evaluating the need to perform a comprehensive maintenance and cleaning effort along Chester Brook. At the same time flood mitigation alternatives are being evaluated in Chester Brook. Status: Construction of flood mitigation project in front of the JFK Middle School along Chester Brook was completed in Fall 2013.	Continue activity Develop a plan to remove sediment and debris from brooks
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6.4 Revised by: Engineering	BMP Maintenance	Engineering	Goal in PY11: Perform annual inspections and cleaning as needed Goal in PY12: Perform annual inspections and cleaning as needed	Planned Activity: Clean particle separators located near Hardy Pond and various public schools. Status: Stormceptors and particle separators were inspected in January, 2013. These structures were cleaned in Spring/Summer of 2013. See Attachment 3	Perform annual inspections and cleaning as needed
6.5 Revised by: CPW, Engineering and Environmental Specialist	City Yard Drainage Study and Improvements	CPW, Engineering and Environmental Specialist	Goal in PY11: Zero spills to the City Yard's stormwater system Goal in PY12: Zero spills to the City Yard's stormwater system	Planned Activity: Continue activity Status: Monthly walk-through by the CPW Pollution Prevention (P2) Team have been conducted. There were no spills to report in PY11.	Continue activity
6.6 Revised by: CPW & Engineering	O&M Procedures for Municipal Housekeeping Activities and Facilities	CPW & Engineering	Goal in PY11: Develop municipal O&M procedures for buildings and facilities stormwater mangement. Goal in PY12: Begin implementation of the SOP for water management in the City-owned and operated spray parks.	Planned Activity: Develop an SOP for water management in City operated spray parks Status: An SOP for water management in the City-owned and operated spray parks has been developed.	Begin implementation of the SOP for water management in the City-owned and operated spray parks.

6.7 Revised by: CPW & Environmental Specialist	Revision and update of the Rhodes Municipal Center/CPW yard SWPPP	CPW & Environmental Specialist	Goal in PY11: Update and implement the SWPPP for the City Yard and Rhodes Municipal Center Begin implementation of the training program Goal in PY11: Continue implementation of the SWPPP and the training program	Planned Activity: When revised and approved, CPW will implement a program to train it's employees in the revised SWPPP and municipal stormwater pollution prevention practices Status: The SWPPP has been updated, revised and reviewed by the Environmental Committee and all departments operating at the City Yard and/or Rhodes Municipal Center and is currently being implemented. Posters on pollution and stormwater BMPs in municipal operations have been developed by the Environmental Specialist and CPW and posted in various appropriate areas in municipal buildings as part of the municipal employee stormwater and pollution prevention training program	Continue to implement SWPPP and training program
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7. BMPs for Meeting Total Maximum Daily Load (TMDL) Waste Load Allocations (WLA) <<if applicable>>

Not Applicable

7a. Additions

Not Applicable

7b. WLA Assessment

Not Applicable

Part IV. Summary of Information Collected and Analyzed

The City of Waltham has finalized the execution of the second IDDE Construction Work Package, which included outstanding work in outfall areas from Phase 1 and Phase 2 of the IDDE project. All outfalls from Phase 3 have been inventoried and sampled in dry weather conditions. A third construction work package has been finalized for outstanding Phase 1 and 2 outfall areas. Construction of this work is expected to start in spring of 2014. Additionally, investigations of Phase 3 areas are on-going and a construction work package is being designed to mitigate identified sources of illicit flow. Construction for this work package is expected to be bid in spring/summer of 2014.

To date, approximately 13.5 million gallons per year of polluted flow have been during phase 1 and 2 of the IDDE Program. A total of twenty-one sources of illicit flow have been removed to date.

Part V. Program Outputs & Accomplishments (OPTIONAL)

(Since beginning of permit coverage unless specified otherwise by a **, which indicates response is for period covering April 1, 2010 through March 31, 2011)

Programmatic

	(Preferred Units)	Response
Stormwater management position created/staffed	(y/n)	Y
Annual program budget/expenditures **	(\$)	--
Total program expenditures since beginning of permit coverage	(\$)	--
Funding mechanism(s) (General Fund, Enterprise, Utility, etc)		General Fund

Education, Involvement, and Training

Estimated number of property owners reached by education program(s)	(# or %)	
Stormwater management committee established	(y/n)	Y
Stream teams established or supported	(# or y/n)	N
Shoreline clean-up participation or quantity of shoreline miles cleaned **	(y/n or mi.)	Y
Shoreline cleaned since beginning of permit coverage	(mi.)	--
Household Hazardous Waste Collection Days	One day per month April through November	
▪ days sponsored **	(#)	8 days
▪ community participation **	(# or %)	--
▪ material collected **	(tons or gal)	--
School curricula implemented	(y/n)	N

Legal/Regulatory

	In Place Prior to Phase II	Reviewing Existing Authorities	Drafted	Draft in Review	Adopted
Regulatory Mechanism Status (indicate with “X”)					
▪ Illicit Discharge Detection & Elimination					X
▪ Erosion & Sediment Control					X
▪ Post-Development Stormwater Management					X
Accompanying Regulation Status (indicate with “X”)					
▪ Illicit Discharge Detection & Elimination				X	
▪ Erosion & Sediment Control				X	
▪ Post-Development Stormwater Management				X	

Mapping and Illicit Discharges

	(Preferred Units)	Response
Outfall mapping complete	(%)	100
Estimated or actual number of outfalls	(#)	~200
System-Wide mapping complete (complete storm sewer infrastructure)	(%)	100
Mapping method(s)		
▪ Paper/Mylar	(%)	N/A
▪ CADD	(%)	N/A
▪ GIS	(%)	100
Outfalls inspected/screened **	(# or %)	0
Outfalls inspected/screened (Since beginning of permit coverage)	(# or %)	~200
Illicit discharges identified **	(#)	6 new (IDDE Phase 3)
Illicit discharges identified (Since beginning of permit coverage)	(#)	31
Illicit connections removed **	(#); and (est. gpd)	2 (17,104)
Illicit connections removed (Since beginning of permit coverage)	(#); and (est. gpd)	21 (10,878)
% of population on sewer	(%)	99.9
% of population on septic systems	(%)	<1

Construction

	(Preferred Units)	Response
Number of construction starts (>1-acre) **	(#)	2
Estimated percentage of construction starts adequately regulated for erosion and sediment control **	(%)	100
Site inspections completed **	(# or %)	0
Tickets/Stop work orders issued **	(# or %)	0
Fines collected **	(# and \$)	0
Complaints/concerns received from public **	(#)	1 (Felton Street)

Post-Development Stormwater Management

Estimated percentage of development/redevelopment projects adequately regulated for post-construction stormwater control	(%)	100
Site inspections (for proper BMP installation & operation) completed **	(# or %)	100
BMP maintenance required through covenants, escrow, deed restrictions, etc.	(y/n)	N
Low-impact development (LID) practices permitted and encouraged	(y/n)	Y

Operations and Maintenance

Average frequency of catch basin cleaning (non-commercial/non-arterial streets) **	(times/yr)	<1
Average frequency of catch basin cleaning (commercial/arterial or other critical streets) **	(times/yr)	1
Qty of structures cleaned **	(#)	2,060
Qty. of storm drain cleaned **	(%, LF or mi.)	<1% As Needed
Qty. of screenings/debris removed from storm sewer infrastructure **	(lbs. or tons)	---
Disposal or use of screenings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Landfill

Basin Cleaning Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	---
• Hourly or per basin contract rate **	(\$/hr or \$ per basin)	---
• Disposal cost**	(\$)	\$32,578
Cleaning Equipment		
• Clam shell truck(s) owned/leased	(#)	1
• Vacuum truck(s) owned/leased	(#)	1
• Vacuum trucks specified in contracts	(y/n)	---
• % Structures cleaned with clam shells **	(%)	99% of cleaned catch basins; 1% of cleaned manholes
• % Structures cleaned with vactor **	(%)	1% of cleaned catch basins; 99% of cleaned manholes

	(Preferred Units)	Response
Average frequency of street sweeping (non-commercial/non-arterial streets) **	(times/yr)	10
Average frequency of street sweeping (commercial/arterial or other critical streets) **	(times/yr)	35-40 Main St, Moody St, Lexington St
Qty. of sand/debris collected by sweeping **	(lbs. or tons)	1500
Disposal of sweepings (landfill, POTW, compost, beneficial use, etc.) **	(location)	Vendor
Annual Sweeping Costs		
• Annual budget/expenditure (labor & equipment)**	(\$)	\$40,000
• Hourly or lane mile contract rate **	(\$/hr. or ln mi.)	N/A
• Disposal cost**	(\$)	\$20,000
Sweeping Equipment		
• Rotary brush street sweepers owned/leased	(#)	3
• Vacuum street sweepers owned/leased	(#)	0
• Vacuum street sweepers specified in contracts	(y/n)	0

• % Roads swept with rotary brush sweepers **	%	100
• % Roads swept with vacuum sweepers **	%	0

Reduction (since beginning of permit coverage) in application on public land of: ("N/A" = never used; "100%" = elimination)		
▪ Fertilizers	(lbs. or %)	~2,000
▪ Herbicides	(lbs. or %)	N/A
▪ Pesticides	(lbs. or %)	N/A
Integrated Pest Management (IPM) Practices Implemented	(y/n)	Y

	(Preferred Units)	Response
Average Ratio of Anti-/De-Icing products used ** (also identify chemicals and ratios used in specific areas, e.g., water supply protection areas)	% NaCl	50
	% CaCl ₂	10
	% MgCl ₂	0
	% CMA	0
	% Kac	0
	% KCl	0
	% Sand	40
Pre-wetting techniques utilized **	(y/n or %)	N
Manual control spreaders used **	(y/n or %)	Y
Zero-velocity spreaders used **	(y/n or %)	N
Estimated net reduction or increase in typical year salt/chemical application rate	(±lbs/lb mi. or %)	0
Estimated net reduction or increase in typical year sand application rate **	(±lbs/lb mi. or %)	0
% of salt/chemical pile(s) covered in storage shed(s)	(%)	100
Storage shed(s) in design or under construction	(y/n or #)	Complete
100% of salt/chemical pile(s) covered in storage shed(s) by May 2008	(y/n)	---

Water Supply Protection

Storm water outfalls to public water supplies eliminated or relocated	# or y/n	N
Installed or planned treatment BMPs for public drinking water supplies and their protection areas	# or y/n	Y
Treatment units induce infiltration within 500-feet of a wellhead protection area	# or y/n	--

schedule of Brooks Cleaned - 2013

[illegible]

ATTACHMENT 2

Catch Basin Tailings Disposal History April 2013 through April 2014

DISPOSAL DATE	QUANTITY (TONS)	UNIT PRICE PER TON	TOTAL PRICE
11/18/2013	128.03	\$ 32.70	\$ 4,186.58
10/23/2013	156.48	\$ 32.70	\$ 5,116.90
9/25/2013	195.42	\$ 32.70	\$ 6,390.23
8/7/2013	116.98	\$ 32.70	\$ 3,825.25
8/6/2013	134.46	\$ 32.70	\$ 4,396.84
6/4/2013	126.48	\$ 32.70	\$ 4,135.90
4/23/2013	138.42	\$ 32.70	\$ 4,526.33
TOTALS	996.27		\$ 32,578.03

ATTACHMENT 3

Particle Separators Cleaning - 2013

Stormceptor Cleaning Activities (05/20/2013 - 05/21/2013)						
Structure Number	Location	Structure Type	Oil Removed	Sediment Removed	Floatables Removed	Comments
			(Y/ N/ None)	(Y/ N/None)	(Y/ N/ None)	
14	Wind sor Vill age	Particle Separator	y	y	None	All 3 Chambers Cleaned
15	Windsor Village	Pa rticle Separato r	-	-	-	Not Visited - Too Large
16	Windsor Village	Particle Separato r	-	-	-	Not Visit ed - Too Large
5	Lakeview Ave	Particle Separator	-	-	-	Visited - Too Large
4	Seminole Ave	Particle Sepa rator	-	-	-	Not Visited - Too Large
6	Hibiscus Ave	Partic le Separator	-	-	-	Not Visited - Too Large
17	MacArthur School	Stormceptor	None	y	None	Cleaned
11	Winter St-Goose Pond	Stormceptor	y	y	None	Cleaned
9	Winter St-Goose Pond	Stormceptor	-	-	-	Backflow from pond - Not Cleaned
3	Winter St-Goose Pond	Stormceptor	-	-	-	Backflow from pond - Not Cleaned
13	Winter St-Goose Pond	Stormceptor	-	-	-	Backflow from pond - Not Cleaned
12	Winter St-Goose Pond	Stormceptor	-	-	-	Backflow from pond - Not Cleaned
8	Sylvan Road	Stormceptor	-	-	-	Backflow from outlet - Not Cleaned
25	Putney Ln - Northeast Elementary (Entrance)	Stormceptor	y	y	None	Cleaned
26	Putney Ln - Northeast Elementary	Stormcepto r	y	y	None	Cleaned
20	JFK Middle Schoo l	Vorcentrix	y	y	None	Cleaned
19	JFK Middle School	Vorcentrix (2 Chambers)	y	y	y	Cleaned
22	New Plympton Elementary School	Vorcentrix	y	y	y	Cleaned
24	McDevitt School (Parking Lot)	Stormceptor	y•	y•	y •	Partially Cleaned - Truck Filled Up
Stormceptor Cleaning Activities (06/26/ 2013 - 06/27/2013)						
24	McDevitt School (Parking Lot)	Stormceptor	None	y	y	Cleaned
23	McDevitt School	Stormcepto r	None	y	None	Cleaned
21	Whittemore Schoo l	Hydroworks	None	y	y	Cleaned, removed bottles. Some sediment remains on bottom, but could not remove without entry.
18	Fitzgerald Schoo l	Sump DMH	None	y	y	Cleaned, removed large piece of asphalt. Could not remove all water or see pipe inlets. Appears to be sump DMH?
9	Winter St-Goose Pond	Stormceptor	y	y	y	Cleaned
3	Winter St-Goose Pond	Stormceptor	y	y	None	Cleaned
13	Winter St-Goose Pond	Stormceptor	y	y	None	Cleaned
12	W inte r St-Goose Pond	Stormcepto r	y	y	None	Cleaned
8	Sylvan Road	Stormce ptor	y•	y •	y•	Partially Cleaned - Signifcant Infiltration in Bottom Chamber
Stormceptor Cleaning Activities (07/01/2013)						
5	Lakeview Ave	Particle Separator	y	y•	y•	Partially cleaned - pumped out water & filled vactor truck with sediment. Heavy cleaning still required.

ATTACHMENT 3

Particle Separators Cleaning - 2013

Remaining Stormceptor Cleaning Activities as of 7/01/2013			
Structure Number	Location	Structure Type	Comments
15	Windsor Village	Particle Separator	Private
16	Windsor Village	Particle Separator	Private
5	Lakeview Ave	Particle Separator	Partially cleaned 7/1/2013, heavy cleaning required due to amount of sediment
4	Seminole Ave	Particle Separator	Not Visited - Require significant means of bypass
6	Hibiscus Ave	Particle Separator	Not Visited - Require significant means of bypass