

Municipality/Organization: Town of West Boylston

EPA NPDES Permit Number: _____

MaDEP Transmittal Number: W- _____

**Annual Report Number
& Reporting Period:** 1 APRIL 2012 – 31 March 2013

5/3/13
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NPDES PII Small MS4 General Permit Annual Report

Part I. General Information

Contact Person: Anthony M. Sylvia

Title: Director of Public Works

Telephone #: 508-835-4820

Email: asylvia@westboylston-ma.gov

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____

Anthony M. Sylvia

Printed Name: Anthony M. Sylvia

Title: Director of Public Works

Date: 30 April 2013

Part II. Self-Assessment

West Boylston instituted a Pay As You Throw program for municipal solid waste on July 1, 2009, and the Program continues with success. Recycling went from 20% to 32%. In 2011, the Town implemented Single-Stream recycling as well, and recycling levels continue at levels consistently above 30%.

West Boylston is committed to full compliance with its NOI, and looks forward to complying with the new Permit anticipated to be finalized in late 2013.

Listed below are all of the activities that were required in the last year of the permit and the activities that have taken place. Activities that are not required at this time have not been listed. Details of those activities can be found in the Permit.

I note appreciation for assistance by the Board of Selectmen, the Town Administrator, the Board of Health, the Public Works Department, the School Department, the DCR's Water Quality Department, and the rest of the Municipal Team and other individuals that have contributed to this Program. Protection of water resources, whether surface or groundwater is a high priority for the Town of West Boylston, so we appreciate assistance by other organizations as noted above.

Part III. Summary of Minimum Control Measures

1. Public Education and Outreach

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
1a	Local cable channel	DPW	Air one new message monthly	Message is aired on local cable channel.	➤ Continue to air messages. ➤ The DPW will air “AFTER THE STORM” video on the local cable channel. ➤ Conduct public service/info interview by DPW Director
1b	Update stormwater information to website	DPW	Complete update .	The town’s Stormwater bylaw is posted on the town’s website.	Continue to post bylaw.
1d	Inform residents of town recycling programs	DPW	Distribute program schedule to all town residents	➤ The town instituted a Pay As You Throw program for municipal solid waste on July 1, 2009. Recycling > 30%. ➤ The DPW’s website contains information on recycling. ➤ Single-stream recycling program implemented	Continue to mail the WEST BOYLSTON RECYCLING INFO to all town residents on an annual basis. Single stream recycling continues.

2. Public Involvement and Participation

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
2a	Collect household hazardous waste from residents	DPW, Board of Health	Arrange for hazardous waste collection days	> A permanent hazardous waste collection site was constructed by the Department of Conservation and Recreation (DCR) in West Boylston and is called the Wachusett Watershed Regional Recycling Center. West Boylston residents can drop off hazardous waste during public events.	Continue to be a member of the Wachusett Watershed Regional Recycling Center to allow residents to properly dispose of their hazardous waste. There are currently four collection days per year.
2b	Implement annual, volunteer waterways clean-up day	DPW, Board of Health, Sewer Dept, DCR	Hold waterways clean-up day once per year.	The DCR holds an annual clean-up day on Earth Day.	Continue to support the DCR's annual clean-up day. Consider event on America Recycles Day in November 2013.
2c	Develop storm drain stenciling program	DPW		Worked with Eagle Scouts for CB stencil program. Storm drains have been stenciled in the past.	Working with an Eagle Scout and DCR to stencil catch basins, and help inspect/photograph outfalls.
2d	Make SWMP available for public review/comment	DPW	Post SWMP on town website and in DPW	The SWMP is available for public review.	The SWMP will continue to be available for public review.

3. Illicit Discharge Detection and Elimination

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
3a	Map outfalls, receiving waters, and storm drain system	DPW	Mapping Completed, more planned	➤ The mapping of the town's drainage infrastructure is complete. Weston & Sampson Engineers completed the \$28,000 task and has submitted the plans to the town on paper and in a digital format. ➤ The DPW and the Planning Board's inspection engineer, VHB, monitored all subdivision construction and required developers to properly maintain erosion control measures and to take all necessary corrective actions during construction.	Conduct GIS/GPS efforts in conjunction with DCR and Central Mass Regional Stormwater Coalition
3b	Develop illicit discharge detection & elimination plan	DPW	Make recommendations for proposed plan	The DPW checks catch basins and outfalls for illicit discharge on an annual basis when cleaning its catch basins	Continue annual checks.
3e	Present bylaw for town meeting action	DPW	Enact Storm water Bylaw	Town meeting approved a "Stormwater Bylaw" in 2010	Plan dry-weather inspection of outfalls to assess existing conditions

4. Construction Site Runoff Control

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
4c	Present bylaw for town meeting action	DPW	Bylaw Enacted	Town meeting approved a “Stormwater Bylaw” in 2010	Continued coordination with the Planning Board for construction inspections
4e	Develop/modify site inspection practices	DPW/Planning Board	If necessary, make recommendations for updating existing practices	No modifications necessary – Planning Board recently updated its Subdivision Regulations to include stormwater BMPs and they are enforced and inspected by their inspection engineer, VHB.	Continue coordination with the Planning Board for construction inspections

5. Stormwater Management Program Summary

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
5c	Review existing bylaws and regulations	Planning/Zoning/ Building/Sewer	Determine whether existing bylaws/regs are adequate	Town meeting approved a “Stormwater Bylaw” in 2010	Coord w/Planning & Building Depts
5e	Develop/modify bylaws for construction site runoff	Planning/Zoning/ Building/Sewer	If necessary, propose recommendations for bylaw updates	Town meeting approved a “Stormwater Bylaw” in 2010	Coord w/Planning & Building Depts

6. Pollution Prevention and Good Housekeeping in Municipal Operations

BMP ID #	BMP Description	Responsible Dept./Person Name	Measurable Goal(s)	Progress on Goal(s) – Permit Year 9 (Reliance on non-municipal partners indicated, if any)	Planned Activities – Permit Year 10
6a	Sweep Streets	DPW	Sweep all streets	The DPW sweeps all of its 50 miles of public roads annually in the spring. The State also sweeps its roads in town.	Continue to sweep all public roads annually. Planning to replace street sweeper for approx. \$185K. Approximately 1320 yds of sandy debris was collected via street sweeping in the reporting year.
6b	Clean catch basins	DPW	Clean all catch basins	The DPW attempts to clean all of its catch basins annually after the streets have been swept.	Continue to try to clean all catch basins annually. Approximately 840 yds of sandy debris was collected via catch basin cleaning in the reporting year. Five catch basins were repaired by the DPW in the reporting year.