



**New Martinsville  
Parks & Recreation**

New Martinsville Parks &  
Recreation Commission  
197 Main Street  
New Martinsville, WV 26155  
(304)455-9130  
Fax (304)455-9123  
Facebook: N.M. Parks

RO3-26-A-024

**FY2026 EPA Community-Wide Assessment Grant Application Information Sheet  
New Martinsville, West Virginia**

- 1. Applicant Identification:** New Martinsville Parks and Recreation Commission
- 2. Website URL:** <https://newmartinsville.com/parks-and-recreation/>
- 3. Funding Requested:**  
  - Assessment Grant Type:** Community-Wide Assessment Grant
  - Federal Funds Requested:** \$377,984.00
- 4. Location:** New Martinsville, Wetzel County, West Virginia
- 5. Target Area and Priority Site Information:**
  1. Bruce Pool, Bruce Park, Route 2, New Martinsville, WV (Census Tract 0307)
  2. Lincoln Theater, 242 Main Street, New Martinsville, WV (Census Tract 0307)
  3. Lewis Wetzel Park, 20 East Benjamin Drive, New Martinsville, WV (Census Tract 0049)
- 6. Contacts:**  
  - Project Director:** Jodie Nippert  
nmparks@newmartinsville.com  
(304) 455-9130  
197 Main Street, New Martinsville, West Virginia 26155
  - Chief Executive/Highest-Ranking Elected Official:** Beverly Gibb  
[REDACTED]  
(304) 815-3818  
197 Main Street, New Martinsville, West Virginia 26155
- 7. Population:** 5,038
- 8. Other Factors:**

<b>Format for Providing Information on the Other Factors</b>	<b>Page #</b>
Community population is 15,000 or less.	1
The applicant is, or will assist, a federally recognized Indian Tribe or United States Territory.	N/A
The priority site(s) is impacted by mine-scarred land.	N/A
The priority site(s) is adjacent to a body of water (i.e., the border of the priority site(s) is contiguous or partially contiguous to the body of water, or would be contiguous or partially contiguous with a body of water but for a street, road, or other public thoroughfare separating them).	N/A



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<b>Format for Providing Information on the Other Factors</b>	<b>Page #</b>
The priority site(s) is in a federally designated flood plain.	2
The reuse of the priority site(s) will facilitate renewable energy from wind, solar, or geothermal energy.	N/A
The reuse of the priority site(s) will incorporate energy efficiency measures.	N/A
The proposed project will improve local resilience to the impacts of extreme weather events and natural disasters.	1
At least 30% of the overall project budget will be spent on eligible reuse/areawide planning activities, as described in <a href="#">Section I.B.</a> , for priority site(s) within the target area(s).	1, 3
The target area(s) is impacted by a coal-fired power plant that has recently closed (2015 or later) or is closing.	N/A

**9. Letter from the State Environmental Authority:** See attached

**10. Releasing Copies of Information:** Not applicable



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west virginia department of environmental protection

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Office of Environmental Remediation  
601 57th Street SE  
Charleston, WV 25304  
Phone: 304-926-0499

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

January 15, 2026

Ms. Jodie Nippert, Director  
New Martinsville Parks and Recreation Department  
197 Main Street  
New Martinsville, WV 26155

RE: State Environmental Authority Acknowledgement Letter  
FY26 U.S. EPA Brownfields Community-Wide Assessment Grant Application  
EPA-OLEM-OBLR-25-04

Dear Ms. Nippert,

Thank you for your continued efforts to further enhance the state's environment, economy, and quality of life by applying for an FY26 U.S. EPA Brownfields Community-Wide Assessment Grant.

Phase I Environmental Site Assessments, hazardous building materials inspections, reuse planning, and feasibility studies at target sites within New Martinsville, including the former Bruce Pool, the Lincoln Theater, and the Lewis Wetzel Park, will greatly benefit this community. Assessments and planning efforts are vital first steps for redevelopment in New Martinsville and surrounding communities in West Virginia. Due to the clear need and obvious benefit of these assessment activities, the WVDEP Office of Environmental Remediation fully supports your grant application.

We are committed to assist you throughout the assessment and eventual remediation of your target areas, and we look forward to future redevelopment. Please do not hesitate to contact me with any questions or needs. I can be reached at (304) 893-4285 or at [Erin.R.Brittain@wv.gov](mailto:Erin.R.Brittain@wv.gov).

Sincerely,

A handwritten signature in blue ink that reads 'Erin R. Brittain'.

Erin R. Brittain, CHMM  
WVDEP Brownfields Program Manager

## **FY26 USEPA Community-Wide Assessment Grant Application – New Martinsville, WV.**

### **1. Target Area and Brownfields**

#### **1.a. Overview of Brownfield Challenges and Description of Target Area**

The geographic focus of this project is in the city of New Martinsville, West Virginia. New Martinsville is a population of 5,038 residents located in Wetzel County, along the Ohio River. The area is shaped by a rich industrial history in oil and natural gas production, dating back to the late 1800s. However, this legacy has left environmental challenges, including brownfields that hinder redevelopment and pose health and safety concerns. These brownfields, combined with economic decline, have created a challenging landscape and limited growth opportunities, thus impacting residents' quality of life. Many properties, once cherished as community cornerstones or family homes, now sit vacant and in disrepair. Other sites remain in use, but are limited in their attempts to serve the community, as the community of New Martinsville lacks the financial means to assess these properties and their needs for renovations and repurposing. If not redeveloped or renovated, these sites remain on the edge of vacancy. As additional properties become vacant, the purpose they once served the community is gone, and often not replaced.

Thus, residents' quality of life is impacted by the gap in resources and community.

The primary targets for this EPA Community-Wide Assessment Grant are recreational areas. The first priority of this grant is the Bruce Pool located within Bruce Park. This site was developed with a public swimming pool in the early 1940s. In recent years, the facility has sat vacant. The site also has environmental concerns related to potential petroleum contamination from neighboring former gasoline stations. These issues threaten the surrounding environment and exacerbate public health risks, making the area less appealing for redevelopment. Additional assessment funding would be used for site reuse planning and to evaluate the potential impact of the neighboring properties to the subsurface conditions of Bruce Park.

The second and third target areas of this grant are the Lincoln Theater and Lewis Wetzel Park. The Lincoln Theater was first constructed in 1920 and remains in use today, although its operation is hindered by building conditions and accessibility inefficiencies. Lewis Wetzel Park provides various recreational opportunities for the residents of New Martinsville. The city plans to renovate the family center to better serve the needs of their community. These renovations include the addition of a computer laboratory. Due to the age of these structures, there is a potential for the presence of hazardous building materials, such as asbestos and lead-based paint. The New Martinsville Parks and Recreation Department aims to use Brownfields funding for these building assessments, as well as structural assessments, and feasibility studies for repairs and ADA-compliant renovations.

The EPA Community-Wide Assessment Grant will allow New Martinsville to address these aforementioned challenges directly. Grant activities will focus on detailed site assessments to clarify contamination levels and support cleanup planning for Bruce Park, and pre-renovation building surveys and site planning for both the Lincoln Theater and Lewis Wetzel Park.

By assessing subsurface conditions at Bruce Park and building conditions at the Lincoln Theater and Lewis Wetzel Park, this grant will help to restore these areas as vibrant gathering places for community members, boost the local economy, and improve overall community well-being. The revitalization of these central locations will act as a catalyst for broader economic and social

benefits, drawing residents and visitors alike to experience New Martinsville's rich history and potential for future growth.

### **1.b. Description of the Priority Brownfield Sites**

The primary targets for this assessment grant are recreational areas, two of which are located in a federally-designated floodplain. As industries continue to leave the region, New Martinsville and other cities across the state of West Virginia have turned to sectors like recreation and tourism to boost and maintain their local economies. According to the U.S. Census, West Virginia experienced a population decrease of 1.3% from April 2020 to July 2024. Restoring recreational areas in New Martinsville will benefit both residents and its visitors, thus encouraging new business and current residents to stay.

The first priority of this site is the former Bruce Pool. This site is situated on approximately 1.67 acres and was developed with a public swimming pool in the early 1940s. According to FEMA's National Flood Hazard Layer Viewer, this site is located within a floodplain. The facility has sat vacant since 2010, since the structure was unable to meet modern safety regulations. The site also has environmental concerns related to potential petroleum contamination from neighboring former gasoline stations. The proximity of former gasoline stations introduces the possibility of petroleum contamination in the soil and groundwater, further complicating redevelopment efforts. The New Martinsville Parks and Recreation Department plans to redevelop the site into a modern dry fountain in the spring and summer months and an ice-skating rink in the winter months. The repurposing of this site will preserve its community significance while also providing recreational opportunities once again for its residents.

Grant activities will focus on detailed site assessments to clarify contamination levels and support cleanup planning for Bruce Park, enabling safe redevelopment of this valued community space. This site is prioritized for assessment and reuse due to its central location, high community interest, and potential for environmental risks that impact the broader area.

The second target area of this grant is the Lincoln Theater, located along Main Street in the heart of New Martinsville. According to FEMA's National Flood Hazard Layer Viewer, this site is also located within a floodplain. The Lincoln Theater was first constructed in 1920 and remains in use today, although its operation is hindered by building conditions and accessibility inefficiencies. Restoration efforts have been made, though many aspects of the building are in need of additional work. Due to the age of the historic structure, there is a potential for hazardous building materials, such as asbestos and lead-based paint. The New Martinsville Parks and Recreation Department aims to use Brownfields funding for these building assessments, as well as structural assessments, and feasibility studies for repairs and ADA-compliant renovations. These assessments will aid in the continued restoration of the building, which will allow it to remain a cultural cornerstone in the heart of New Martinsville.

The third target area of this grant is Lewis Wetzel Park. Lewis Wetzel Park provides various recreational opportunities for the residents of New Martinsville, such as a public swimming pool, a pond, a shelter, a family center, a dog park, and several sports fields and playgrounds. The New Martinsville Parks and Recreation Department plans to renovate the family center to better serve the needs of their community. These renovations include the addition of a computer laboratory, as many residents lack consistent access to these facilities. Assessment funding will be used for pre-renovation building surveys and site redevelopment planning.

### **1.c. Identifying Additional Sites**

If grant funds remain after completing assessment activities at the Bruce Pool site, New Martinsville will use a structured approach to identify and prioritize additional brownfield sites for assessment within the defined geographic boundary of Bruce Park and adjacent areas. This approach will target sites that demonstrate high potential for community benefit through redevelopment in this underserved and disadvantaged area, as defined by the U.S. Census and EPA guidelines. Since the Target Area is relatively confined to these central recreational areas, community members and the City will drive the potential for additional sites and redevelopment projects regarding what additional uses and improvements can be made within these areas. If funding is such that projects are not readily apparent, then an assessment of potential environmental concerns associated with these areas and neighboring properties can be completed with the remaining funds so that future planning efforts can be better informed.

### **1. Revitalization of the Target Area**

#### **1.d. Reuse Strategy and Alignment of the Target Area**

The planned transformation of Bruce Pool aligns seamlessly with New Martinsville's 2024 Strategic Plan, which emphasizes governance, community, infrastructure, and development. By revitalizing these sites, the city not only addresses environmental and safety concerns but also fulfills its strategic goals of expanding recreational opportunities, preserving local history, and strengthening community ties.

In 2021, the New Martinsville Comprehensive Plan was updated to address the challenges the City faces today. Some of the updated goals in the plan are: 1) The designation of areas for various types of public and private development and use, such as different kinds of residential, including age-restricted, housing; business; industrial; agricultural; mineral resources; conservation; active and passive recreation; public service; flood plain and drainage; and other areas; 2) The designation of a system of community service facilities such as parks, sports playing fields, forests, schools, playgrounds, public buildings and institutions, hospitals, nursing homes, assisted living facilities, community centers, waterworks, sewage disposal or waste disposal areas, and the like; 3) The designation of historical areas and areas for urban renewal or other treatment; and 4) The designation of areas for the implementation of reasonable ground water protection measures.

Reuse of the Target Area perfectly aligns with many of the goals outlined in the Strategic and Comprehensive Plans. The planned reuse of the Bruce Pool aligns with the city's designation for recreational areas, community services facilities, and groundwater protection measures, as assessment will be conducted at the site to assess the impact of nearby historical gasoline stations. The renovations of the Lincoln Theater and Lewis Wetzel Park will also align with these goals by preserving the historical significance of the theater, improving the accessibility of the theater, maintaining recreational opportunities at the park, and expanding services to the public. Economic uncertainty created by site contamination is a barrier to development in the Target Area. The assessment work performed under this grant will provide crucial information on the site and surrounding area to allow future planning activities that align with the goals of the 2021 Comprehensive Plan.

#### **1.e. Outcomes and Benefits of Reuse Strategy**

The proposed revitalization of the Bruce Pool site within Bruce Park will stimulate economic development in New Martinsville by transforming a once deteriorated, vacant structure into a community hub that attracts both residents and visitors. The upgraded site will draw visitors year-round, supporting local businesses and encouraging new development in the area, thereby expanding the City's tax base and creating jobs. These improvements will also preserve and enhance the park's green space, creating an inviting environment for family gatherings, local events, and activities for all ages.

The renovations at the Lincoln Theater will help to preserve the historical significance of the structure and maintain a functioning recreational space for residents and visitors alike. The planned renovations and additional community features at the Lewis Wetzel Park will maintain greenspace and stimulate economic development, as additional computer labs will allow residents to apply for jobs and complete coursework, as employment and education opportunities have become increasingly reliant on internet access.

The project aligns with New Martinsville's strategic goals for sustainable development and improving recreational opportunities for its citizens, while providing a safe and attractive setting for community wellness and connection. The nature of the projects somewhat limits the potential for them to have significant climate adaptation and resilience and renewable energy features. Energy efficient lighting will be specified in the future use of the Target Area, as well as more efficient pump systems.

## **1. Strategy for Leveraging Resources**

### **1.f. Resources Needed for Site Reuse**

New Martinsville has limited access to funding resources for environmental cleanup and redevelopment, which makes this assessment grant essential for launching the site revitalization process. This grant will provide the foundation for assessment activities at these site, enabling us to identify and address contamination issues, which will significantly increase the site's appeal to future investors and public funding sources. These assessments will allow for a quantification of environmental concerns that will remove uncertainty for future redevelopment efforts and permit much more informed planning.

To maximize the impact of this EPA grant, New Martinsville plans to leverage additional funding from a variety of federal, state, and local resources. We anticipate that the successful environmental assessment funded by this grant will position us well for subsequent applications to EPA Brownfields Cleanup Grants and the West Virginia DEP's Voluntary Remediation Program, both of which could provide crucial support for remediation activities. The city has identified potential funding through state-level recreation and economic development grants to assist with implementing the community-focused reuse strategy once the site is ready for redevelopment. Additionally, due to the Lincoln Theater's enrollment in the National Register of Historic Places, historic tax credits may be available for future renovation work at the site. In summary, this assessment grant will serve as a catalyst, mobilizing public and private funding sources to transform the target sites into vibrant, sustainable recreational areas.

### **1.g. Use of Existing Infrastructure**

The Target Area is designated by the U.S. Census as an urban area. The target sites are already connected to roads, sidewalks, and utilities. Cleanup/Reuse planning funds may be used to complete infrastructure and utility surveys to determine the capacity of existing utilities at

Priority Sites. If utility upgrades are needed, on-site upgrades would be paid for by the developer, but since these sites are already developed, significant upgrades are not expected.

## **2. Community Need and Community Engagement**

### **2.a. The Community's Need for Funding**

New Martinsville, West Virginia, is a small community of 5,038 residents, many of whom are directly impacted by economic challenges and environmental burdens stemming from a legacy of industrial activity. This assessment grant is critical to overcoming the financial barriers preventing New Martinsville from assessing these sites, which are located in an area with a high concentration of low-income households. Without this funding, the city lacks the resources necessary to carry out environmental assessments and mitigate contamination issues that have long hindered the safe and effective reuse of the site. The grant will enable New Martinsville to address potential environmental health risks at Bruce Park, such as subsurface contamination from the adjacent properties, while creating a community space that encourages recreation and social cohesion. New Martinsville's limited tax base and lack of access to private investment leave the city largely unable to draw on other funding sources for this essential project. The grant will help bridge this gap, empowering the city to advance its vision for a safe, accessible community park and attract further investments in community revitalization.

### **2.b. Health or Welfare of Sensitive Populations**

According to the U.S. Census, nearly 16% of New Martinsville residents are disabled. Nearly nineteen percent of people in New Martinsville live below the poverty line. 22% of New Martinsville residents are aged 65 and older. The average household income for the residents of New Martinsville is approximately \$27,312 less than the national average.

The health risks and welfare issues faced by the residents of New Martinsville are significantly exacerbated by the blight and disinvestment caused by brownfield sites similar to the target areas. Plans for the Bruce Pool site's reuse will provide year-round recreational options that promote physical activity, reduce isolation, and encourage social connections—benefits that are particularly valuable to vulnerable groups located in and around New Martinsville. Plans for the renovation of Lewis Wetzel Park include the development of a computer lab. Approximately 13% of residents do not have access to a computer at home, which is directly linked to the low-income issues this community faces.

Overall, this project will reduce health threats and create a space where community members can gather, recreate, and strengthen social bonds. The grant will allow New Martinsville to proactively address contamination issues that impact sensitive populations, fostering a safer, healthier community that supports the well-being of all residents.

### **2.c. Greater Than Normal Incidence of Disease & Adverse Health Conditions**

The town of New Martinsville and the greater Wetzel County area have a greater than normal incidence of disease, including cancer and asthma. Specific information for the town of New Martinsville was unavailable due to its small population. Therefore, data for Wetzel County as a whole was reviewed. According to the National Cancer Institute, cancer rates in Wetzel County are reported at 534.6 cases per 100,000 individuals. This rate is greater than the reported national average of 444.4 cases per 100,000 individuals. According to the Centers for Disease Control (CDC), approximately 12.4 percent of adults in Wetzel County have been diagnosed with asthma. This rate is greater than the national average of approximately 8 percent. The proposed

project will promote physical activity which will serve to directly combat several of these factors.

#### **2.d. Economically Impoverished/Disproportionately Impacted Populations**

New Martinsville, West Virginia can be classified as a small community, as its population is reported by the U.S. Census as 5,038. With a poverty rate of nearly 19%, which exceeds the national average of 12.5% based on U.S. Census data, and a rising unemployment rate, the community faces significant financial constraints that limit its ability to fund essential environmental cleanup and redevelopment projects. Local revenue sources are stretched thin as the city addresses increased public service costs and essential infrastructure needs.

This Brownfields assessment grant will positively impact the disadvantaged communities in New Martinsville by increasing access to recreational areas, such as Bruce Park and the Lincoln Theater, and internet service through the planned renovations of a computer lab at the Lewis Wetzel Park. Planned redevelopment of the Bruce Pool and Lincoln Theater will help to provide additional short-term jobs for the residents of New Martinsville. The addition of a computer lab will allow disadvantaged residents greater access to online healthcare, online education, and filling out job applications online.

#### **2.e. Project Involvement, 2.f. Project Roles**

The revitalization of Bruce Park and associated sites in New Martinsville will benefit from a strong network of local organizations and community partners who are deeply invested in the project's success. These partnerships will bring a range of expertise, community insights, and resources to ensure the project aligns with local needs and maximizes community impact. Key partners include:

**1. New Martinsville Parks and Recreation Department:** As the lead organization, the Parks and Recreation Department will oversee project management, coordinate assessments, and facilitate community engagement activities. The department's direct connection to residents and knowledge of community priorities will ensure the project remains locally driven and responsive to community needs.

**2. Wetzel County Health Department:** The Health Department will provide valuable guidance on addressing public health concerns related to the site, including input on contamination risks, cleanup needs, and health communication strategies. Their involvement will ensure that the project prioritizes the health and welfare of sensitive populations in the area.

**3. Wetzel County Chamber of Commerce:** The Chamber of Commerce will support project outreach, connecting the project team with local businesses and encouraging community support for revitalization efforts. The Chamber will also help identify economic opportunities related to the park's redevelopment, fostering long-term economic benefits.

**4. New Martinsville Planning Commission:** As a planning authority, the commission will collaborate on site assessment and redevelopment planning, providing insights on zoning requirements, infrastructure needs, and long-term development goals. Their input will help align the project with broader city planning objectives and ensure compliance with local regulations.

**5. Wetzel County Museum:** Recognizing the historical significance of Bruce Pool and its role in local heritage, the Historical Society will provide consultation on preserving aspects of the site's historic character, such as the original signage on the building. Their support will guide design elements that honor the site's legacy while meeting modern community needs.

**6. Community Liaisons:** Designated community liaisons will represent directly affected residents, ensuring that feedback and concerns from all population groups, including low-income

households and elderly residents, are heard and incorporated. These liaisons will participate in regular project meetings, helping to facilitate communication between the project team and the community.

Through the support and involvement of these diverse partners, the project will leverage local knowledge, strengthen community trust, and build a collaborative framework that will continue to benefit New Martinsville long after the project’s completion. These partnerships will ensure that the cleanup and redevelopment of these sites is both responsive to community needs and effective in fostering an inclusive, healthy, and economically vibrant public space.

**2.g. Incorporating Community Input**

The New Martinsville Parks and Recreation Department serves the larger community of New Martinsville. A Community Engagement Plan consisting of partner organizations, schedules, outreach, and input mechanisms will be prepared and posted on the New Martinsville website, as well as the Brownfields Hub. We will post signage in the park and public spaces and prepare fact sheets in English and Spanish. These fact sheets will include guidance on how to get information and provide feedback, which will be included in social media and website postings, public meeting notices, and direct mailings in the target area. At least 8 public meetings will be held on a hybrid basis, with in-person and virtual attendance options, to provide updates and seek input from the community. We will meet with each of our partner organizations on a quarterly basis to disseminate information and collect input from the members represented and served by those groups. Feedback from our project partners and those received directly from the public will be consolidated, organized, posted, and incorporated into the reuse strategies for the sites as the project progresses.

**3. Task Descriptions, Cost Estimates, and Measuring Progress**

**3.a. Project Implementation, 3.b. Anticipated Project Schedule, 3.c. Task/Activity Lead,**

**3.d. Outputs**

The table below provides a list of tasks and activities that will be implemented for this project, occurring over a 4-year period:

<b>Task / Activity 1: Project Management and Reporting</b>
<p><b>i. <i>Project Implementation</i></b></p> <ul style="list-style-type: none"> <li>▪ EPA-funded tasks/activities: New Martinsville Parks and Recreation will provide project management, cooperative agreement oversight, and all required reporting. A qualified environmental consultant experienced in EPA Brownfields funded projects will be hired through a competitive bid process. This task also includes regular consultant update meetings, site inventory updates, site selection, Assessment and Cleanup. The EPA funds will only be used on the priority site.</li> </ul>
<ul style="list-style-type: none"> <li>▪ Non-EPA grant resources needed to carry out tasks: It is anticipated administrative costs will exceed the budgeted amount and additional work related to administrative and programmatic activities will be paid for by other federal, state, or local Planning Grants as well as in-kind contributions of City staff from Parks Department staff.</li> </ul>
<p>ii. <b><i>Anticipated Project Schedule:</i></b> Throughout the grant period; Month 1 through Month 48</p>
<p>iii. <b><i>Task / Activity Lead:</i></b> Jodie Nippert / New Martinsville Parks and Recreation, with assistance from the hired consultant.</p>
<p>iv. <b><i>Outputs:</i></b> 16 quarterly reports, 16 financial status reports, 29 consultant update meetings.</p>

<b>Task / Activity 2: Public Involvement</b>
i. <b>Project Implementation:</b> New Martinsville Parks and Recreation and its Brownfields Community Advisory Team (BCAT) will lead public involvement efforts, assisted by the City’s consultant. Quarterly public meetings and updates to social media and websites, project brochure, and articles for media updates are included.
ii. <b>Anticipated Project Schedule:</b> Throughout the grant period; Month 1 through Month 48, approximately 1 meeting every 3-6 months depending on stage of the project.
iii. <b>Task / Activity Leads:</b> Jodie Nippert/New Martinsville Parks and Recreation, BCAT Steering Committee, Consultant input.
iv. <b>Outputs:</b> 12 steering committee meetings, 1 project brochure, 3 articles for media updates.
<b>Task / Activity 3: Site Assessments</b>
i. <b>Project Implementation:</b> Phase I ESAs will be performed in accordance with ASTM Standard E1527-21 and the EPA All Appropriate Inquiry (AAI) Final Rule on the Target Area. Phase II ESAs will be conducted in accordance with ASTM E1903-19 with the goal of assessing potential worker and user health risks associated with the reuse of the site. Asbestos Containing Material (ACM), Lead-Based Paint (LBP), and Mold Inspections will be completed on any structure within the pool or redevelopment area. A Quality Assurance Project Plan (QAPP), Sampling and Analysis Plan (SAP), and Health and Safety Plan (HSP) will be prepared and approved by EPA prior to initiation of any Phase II ESA activities. If additional funds are remaining prior to the end of the grant period, additional priority sites will be selected through community input, health and safety, redevelopment potential, site ownership, and resource commitment for future clean-up as selection and ranking criteria. Additional sites will be restricted to areas within Bruce Park that have future redevelopment or reuse potential.
ii. <b>Anticipated Project Schedule:</b> Month 3 through Month 48.
iii. <b>Task / Activity Lead:</b> City’s Consultant, with New Martinsville Parks and Recreation Input.
iv. <b>Outputs:</b> 1 Phase I ESA (minimum), 1 QAPP, 1 SAP, 1 HSP, 1 Phase II ESA, 1 ACM, LBP, and mold inspections (minimum).
<b>Task / Activity 4: Site Re-Use Planning</b>
i. <b>Project Implementation:</b> After the Phase II ESA, ACM Surveys and LBP Survey have been completed, the selected consultant will lead the development of cleanup plans with applicable environmental impacts of concern identified and quantified. These activities will include, as needed, Analysis of Brownfield Cleanup Alternatives (ABCA), ACM / LBP / Mold abatement or management plans, structural analysis, and/or site redevelopment plans. The selected consultant will be experienced in the redevelopment of brownfield properties and will oversee redevelopment planning within the Target Area. Approximately 30% of grant funds requested will be designated for planning and redevelopment activities as the reuse of the site is what has the greatest potential and community impact. In the event that additional funds are remaining prior to the end of the grant period, an additional priority site matrix will be produced and utilized for future evaluations and planning. These additional priority sites will be selected using community input, health and safety, redevelopment potential, site ownership, and resource commitment for future cleanups.
ii. <b>Anticipated Project Schedule:</b> Month 19 through Month 48.
iii. <b>Task / Activity Leads:</b> Jodie Nippert/New Martinsville Parks and Recreation, BCAT, and Site Redevelopment Consultant input.
iv. <b>Outputs:</b> ABCA documents, ACM / LBP / Mold Abatement or Management Plans, Structural Analysis Reports, and/or Site Redevelopment Plans (1 Site).

**3.e. Cost Estimates**

The table below provides a general breakdown of each task / activity to be conducted, followed by a full breakdown of each task / activity:

Budget Categories		Project Tasks / Activities				Total
		Task 1-Project Management/Reporting	Task 2-Public Involvement	Task 3-Site Assessments	Task 4-Site Re-use Planning	
Direct Costs	Personnel	\$10,080	\$2,100			\$12,908
	Fringe Benefits <sup>1</sup>	\$4,144	\$860			\$5,004
	Travel <sup>2</sup>	\$2,400				\$2,400
	Equipment					
	Supplies	\$300	\$300			\$600
	Contractual	\$5,300	\$4,800	\$40,500	\$295,000	\$340,600 <sup>3</sup>
	Other			\$5,000		\$5,000
<b>Total Direct Costs</b>		<b>\$22,224</b>	<b>\$8,060</b>	<b>\$45,500</b>	<b>\$295,000</b>	<b>\$365,784</b>
Indirect Costs <sup>1</sup>		\$5,760	\$1,440			\$7,200
<b>Total Budget</b>		<b>\$27,984</b>	<b>\$9,500</b>	<b>\$45,500</b>	<b>\$295,000</b>	<b>\$377,984</b>

<sup>1</sup> Fringe and Indirect Rates are based on the FY 2026 budget, and may change slightly each year

<sup>2</sup> Travel for two State and one EPA Brownfields Conferences

<sup>3</sup> Contractual line item based upon previous experience with similar environmental consulting costs

**Task 1, Project Management and Reporting**

- Personnel Costs: 6 hours per month, 288 hours total at average rate of \$35.00/hr. = \$10,080
- Fringe Benefits Costs: 41.11% of total Personnel Costs = \$4,143.88
- Travel Costs: Project representative attending 1 National EPA Brownfields Conference and 3 State Brownfields Conference (4 events, \$600 per event) = \$2,400
- Supplies Costs: Presentation materials = \$300
- Contractual Costs: 29 Consultant meetings (29x\$100); 16 Quarterly Reports (16x\$150); = \$5,300 (performed by Consultant; New Martinsville Parks and Recreation input)
- Indirect Costs: 48.81% of total Personnel Costs and Fringe Benefits = \$5,760

**Task 2, Public Involvement**

- Personnel Costs: 1.5 hours per month, 72 hours total at average rate of \$29.17/hr. = \$2,100
- Fringe Benefits Costs: 41.11% of total Personnel Costs = \$860
- Supply Costs: Presentation materials and project brochure = \$300
- Contractual Costs: Quarterly Consultant and BCAT meetings (16x\$300) = \$4,800
- Indirect Costs: 48.81% of total Personnel Costs and Fringe Benefits = \$1,440

**Task 3, Site Assessments**

- Contractual Costs: Phase I ESA (1x\$4,500 average cost); Phase II ESA (1x\$30,000 average cost, includes QAPP, SAP HSP costs); ACM/LBP surveys (2x\$3,000 average cost); = \$40,500
- Other Costs: ABCA documents, ACM / LBP Abatement or Management Plans, Structural Analysis

**Task 4, Site Re-Use Planning**

ACM/LBP/Mold/Structural Reports and Management Plans (5x\$15,000 average cost) = \$75,000  
 Site Redevelopment Plan = \$220,000

**3.f. Plan to Measure and Evaluate Environmental Progress and Results**

New Martinsville Parks and Recreation will include an agenda item at each quarterly public BCAT meeting to review progress and take corrective actions when necessary to ensure the funds are expended within the 4-year project timeframe. Quarterly meetings, utilizing both virtual and in-person platforms will include reviewing community priorities and addressing any community concerns. Quarterly Reports will be submitted to EPA, detailing the outputs and outcomes of the project. Outputs to be tracked include the number of BCAT public meetings, environmental assessments and surveys conducted, and redevelopment report plans compiled. Outcomes to be tracked include community participation, the number of properties assessed, the acreage and number of properties prepared for reuse, the leveraged redevelopment funding, and the creation of jobs.

#### **4. Programmatic Capability and Past Performance**

##### **4.a. Organizational Capacity ,4.b. Organizational Structure ,4.c. Description of Key Staff**

The New Martinsville Parks and Recreation Commission has a strong Brownfields and grant management team to successfully implement and accomplish the goals of this grant. Created in 1974, the mission of the New Martinsville Parks and Recreation Commission is dedicated to promoting quality programs and facilities for all citizens of New Martinsville regardless of race, age, gender, disability or disadvantages. This is done with the respect and guidelines set by the New Martinsville City Council and the citizens of New Martinsville. As a public agency, the New Martinsville Parks and Recreation Commission is committed to advancing economic development to create a positive growth environment supporting its vibrant communities. The New Martinsville Parks and Recreation Commission offers a wide range of expertise, resources, and incentives with focus on new business development, job creation, business retention and expansion by marketing New Martinsville as a great place to live and do business.

##### **4.d. Acquiring Additional Resources**

The New Martinsville Parks and Recreation Commission will procure its contractors, subcontractors, and other resources in a manner that fully meets the requirements set forth in applicable federal and state guidelines.

##### **4.f. Past Performance and Accomplishments**

The City of New Martinsville has received multiple federal and non-federal grants over the course of many years. It has received numerous Foundation grants for the Parks and Recreation System, Facilities and Capacity, and the City's Fire Department. Additionally, the City has received federal funding for a FEMA Port Authority Grant and Streets For All. The city has also received state funding for bike paths, Historic Preservation for the Parks at Lincoln Theater, and the Land and Water Conservation Fund for playgrounds and a picnic shelter.

**Threshold Criteria Responses**  
**Community-Wide Assessment Grant – New Martinsville, WV**

**1. Applicant Eligibility:**

- a. The New Martinsville Parks and Recreation Commission, the applicant, is a general purpose unit of government under the city of New Martinsville, West Virginia, and therefore eligible for this grant.
- b. The New Martinsville Parks and Recreation Commission is not exempt from Federal taxation under Section 501( c)(4) of the IRC.

2. **Community Involvement:** The New Martinsville Parks and Recreation Commission will work with the council members and employees of the city of New Martinsville to engage with local community members and local groups to provide input on the current proposed project activities and collect opinions on additional sites. Community involvement will occur in the form of public meetings, newspaper publishing, social media posts, and physical mail.

3. **Expenditure of Existing Grant Funds:** The New Martinsville Parks and Recreation Commission does not have an open EPA Brownfields Assessment Grant or Multipurpose Grant.

4. **Contractors and Named Subrecipients:**

- **Contractors:** Not applicable
- **Subrecipients:** Not applicable