

TOWN HURTSBORO, ALABAMA

R04-26-A-003

IV.D. Narrative Information Sheet

1. Applicant Identification
 - Name: The Town of Hurtsboro
 - Full Address: The Town of Hurtsboro,
511 Railroad Street,
Hurtsboro, AL 36860
2. Website URL: <https://business.ealcc.com/list/member/city-of-hurtsboro-5009483>
3. Funding Requested:
 - a.) Assessment Grant Type: "Community-wide"
 - b.) Federal Funds Requested: \$500,000.00
4. Location:
 - Town: Hurtsboro
 - County: Russell
 - State: Alabama
5. Target Area and Priority Site Information:
 - Target Areas: The Town of Hurtsboro
 - Census Tracts: Hurtsboro- Tract FIPS code 01113031100
 - Priority Sites:
 - a. Historic Industrial Site- 711 Patrick Street, Hurtsboro, AL 36860
 - b. Abandoned Gas Station- 2 Hwy 51 N & Gregory Street, Hurtsboro, AL 36860
 - c. Former Russell Elementary School- 733 Railroad Street, Hurtsboro, AL 36860
6. Contacts:
 - Project Director: Tina Scott-Crowell
Town of Hurtsboro, Clerk
townclerkhurtsboro@gmail.com
1 (334) 667-7771
 - Chief Executive/Highest Ranking Elected Official: Mayor Vivian Covington
511 Railroad Street, Hurtsboro, AL 36860
hurtsboromayor@gmail.com
1 (334) 667-7771
7. Population:
 - Russell County: 58,837
 - Town of Hurtsboro: 349

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9. Letter from State Environmental Authority: Attached
 10. Releasing Copies of Applications: Not Applicable

8. Other Factors	Page #
Community population is <i>15,000 or less</i> .	1, 3
The applicant is, or will assist, a federally recognized Indian Tribe or United States Territory.	
The priority site(s) is impacted by mine-scarred land.	
The priority site(s) is adjacent to a body of water (i.e., the border of the priority site(s) is contiguous or partially contiguous to the body of water or would be contiguous or partially contiguous with a body of water but for a street, road, or other public thoroughfare separating them).	1
The priority site(s) is in a federally <i>designated flood plain</i> .	1
The reuse of the priority site(s) <i>will facilitate renewable energy</i> from wind, solar, or geothermal energy.	
The reuse of the priority site(s) will incorporate energy efficiency measures.	
The proposed project will improve local climate adaptation/mitigation capacity and resilience to protect residents and community investments.	
<i>At least 30%</i> of the overall project budget will be spent on eligible reuse/area-wide planning activities, as described in Section I.B., for priority site(s) within the target area(s).	2, 7
The target area(s) is impacted by a coal-fired power plant that has recently closed (2014 or later) or is closing.	

EDWARD F. POOLOS
DIRECTOR

JEFFERY W. KITCHENS
DEPUTY DIRECTOR



KAY IVEY
GOVERNOR

Alabama Department of Environmental Management
adem.alabama.gov

1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463
Montgomery, Alabama 36130-1463
(334) 271-7700 ■ FAX (334) 271-7950

January 22, 2026

Vivian Covington, Mayor
Town of Hurtsboro
507 Railroad Street, Hurtsboro, AL 36860

RE: FY2026 EPA Community-Wide Assessment Grant Letter of Support

Mayor Covington:

The Alabama Department of Environmental Management is pleased to support the Town of Hurtsboro's application for a FY2026 US Environmental Protection Agency Brownfields Community Wide Assessment Grant.

We understand the Town of Hurtsboro plans to assess and redevelop areas throughout the town that have been left to ruin. The Town of Hurtsboro has a population of 349 individuals, 76% of that population is low income, and the per capita income is \$24,043.00. It is our understanding that the town is looking to secure \$500,000.00 through the EPA Brownfield Community-Wide Assessment Grant and plans to use at least 30% of those funds for site redevelopment plans.

The town has identified the entire city limits as the target area with a primary focus on Main Street. Priority sites include an abandoned gas station, a former lumber/cotton seed oil mill, a former auto shop, and a former school.

The ADEM Redevelopment Section routinely aids governments interested in brownfields redevelopment. Upon request, ADEM may participate in the various outreach activities needed to accomplish your brownfields project goals, entry of sites into the ADEM Voluntary Cleanup Program (VCP), or use of our own grant funds for conducting site assessments and/or cleanups (offered on a first come first serve basis).

We wish you and the residents of the Town of Hurtsboro success in the pursuit of your grant. Please let us know if we can be of further assistance. For any questions regarding this letter, please contact Crystal L. Collins at 334-279-3067 or via email at ccollins@adem.alabama.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Collins", is written over a light blue horizontal line.

Crystal L. Collins, Chief
Redevelopment Unit
Land Division
Alabama Department of Environmental Management



Birmingham Office
110 Vulcan Road
Birmingham, AL 35209-4702
(205) 942-6168
(205) 941-1603 (FAX)
(205) 941-1603 (FAX)

Decatur Office
2715 Sandlin Road, S.W.
Decatur, AL 35603-1333
(256) 353-1713
(256) 340-9359 (FAX)
(256) 340-9359 (FAX)

Coastal Office
1615 South Broad Street
Mobile, AL 36605
(251) 450-3400
(251) 479-2593 (FAX)
(251) 479-2593 (FAX)

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1. Project Area Description And Plans For Revitalization

Target Area and Brownfields

a. Overview of Brownfield Challenges and Description of Target Area:

Tucked away in the heart of Russell County, Alabama, Hurtsboro once bustled with energy and life. The arrival of the railroad in the 1850s propelled the Town's growth and economic significance. The Town was fondly known as Station No. 4 on the Mobile & Girard railroad. At one time, the Town had a cotton seed oil mill, 2 cotton ginneries, 4 cotton warehouses, 2 fertilizer plants, 2 gristmills, a planing mill, 3 sawmills, and a bottling plant. However, like many rural communities, Hurtsboro experienced a decline following the modernization of agricultural practices, abandonment of the rail lines, and departure of the younger population searching for better opportunities. The Town is known for its wildlife. **The proposed geographic boundary for conducting eligible activities under this grant is the Town of Hurtsboro's jurisdictional limits.**

The Target Area, Hurtsboro, will encompass the Town's jurisdictional limits. Hurtsboro is a part of census **Tract FIPS code 01113031100**. The current population is 349 individuals. Today, the Town is faced with *several brownfield challenges, including severely derelict buildings, business closures, environmental health hazards, and public safety concerns.* Brick buildings lining Main Street have air gaps between the brick where the mortar once kept the structures together. Nature has reclaimed some of the buildings with mini forests growing through cracks in the foundations. Hurtsboro is also a food desert: there is a single restaurant with a breakfast and lunch buffet Tuesday through Saturday, a Dollar General, and a single gas station. Receiving a community-wide assessment grant *will help address Hurtsboro's brownfield challenges by creating a plan for the redevelopment and revitalization of the Town's downtown and remediation of contaminated properties.* Furthermore, it will give the Town *an opportunity to address properties with perceived contamination to plan for potential remediation and redevelopment.*

b. Description of the Priority Brownfield Site(s):

The **first Priority Site** is located at 711 Patrick Street, Hurtsboro, Alabama, 36860. **Hurtsboro Creek runs along the west of the site. It is located in Flood Zone AE.** In 1916, Hurtsboro Lumber Company, The Buckeye Cotton Oil Company, and the Hurtsboro Guano Company called this **larger industrial site** home. The Hurtsboro Lumber Company had a **saw and planing mill.** The Hurtsboro Guano Company was a **dry mixing plant for fertilizers.** The Buckeye Cotton Oil Company had a **cotton gin, blacksmith, and oil mill** where cottonseed oil was manufactured for food products, fuel, and lubricants. According to Sanborn Fire Insurance Maps, a well existed between the blacksmith structure and oil house. Located south of the cotton gin and west of the hull and cotton seed house were **three oil tanks** in a structure and a **larger oil tank** just to the north. The cottonseed oil mill and the fertilizer plant were fueled by coal. The lumber company used waste as fuel. The Mobile & Girard Railroad had outlets at each business on this block. The Site is located a block from Main Street. Perceived contamination from this site could be ***volatile organic compounds (VOCs), polycyclic aromatic hydrocarbons (PAHs), heavy metals, herbicides, and pesticides.*** Currently, the Priority Site is mostly wooded. The area of the former lumber company and fertilizer plant are mostly cleared. The Priority Site is located adjacent to

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residential uses. By receiving this grant, assessment activities can be conducted to ensure the health of the environment and safety of the residents. The **second Priority Site** is located at 2 Highway 51 N & Gregory Street, Hurtsboro, AL 36860. The site is currently an **abandoned gas station** and is located at a main intersection. According to the Alabama Department of Environmental Management (ADEM), the site has underground storage tanks (UST) and has been registered since 1975. There are 4,000-gallon gasoline tanks and a 2,000-gallon diesel tank at the site. Additionally, a kerosene dispenser is located along the eastern property boundary. Perceived contamination at this site includes ***VOCs, PAHs, and heavy metals***. The structure appears sound and **the location** of the priority site makes it prime for redevelopment. The **third Priority Site** is located at 733 Railroad Street, Hurtsboro, AL 36860. The site is currently used as the Hurtsboro Senior Citizen Center. The Priority Site used to be the home of Russell Elementary School. It is listed on the ADEM's Alabama Environmental Permitting and Compliance System as **a UST site and aboveground storage tank (AST) site**. Perceived contamination for this site includes ***VOCs, PAHs, and heavy metals***. The Town's greatest interest is ensuring the safety of those who use the senior citizen center. After determining if contamination is present and developing a remediation plan, the Town would look for **alternative funding to help revitalize and renovate the existing structures**.

c. Identifying Additional Sites:

The **Alabama Department of Environmental Management** assisted the County with a **preliminary brownfield inventory** in 2022. Hurtsboro was included in the inventory. A list of sites in Hurtsboro exists and includes former automotive repair shops, fertilizer storage warehouses, bottling works, blacksmiths, print shops, pressing shops, and a cotton gin and corn mill. Through utilizing existing County records, Hurtsboro established a prioritization criteria and cross referenced the sites to identify the current priority sites included in this application. Hurtsboro selected sites that met an economically impoverished or disproportionately impacted population criteria that exemplified the need or desire for redevelopment. Additionally, the Town **plans to utilize the same approach when selecting additional sites for the grant following a Town brownfield inventory update** process that will include a windshield survey and site visits to verify specific brownfields throughout the Town limit.

Revitalization of the Target Area

d. Reuse Strategy and Alignment with Revitalization Plans:

The Town of Hurtsboro does not currently have any strategic or reuse plans. The Town is hoping to use funds from the grant to develop a strategic reuse plan to increase opportunities to grow the population, increase local tax revenue, and remediate contaminated sites to ensure a healthy community. **The Town will elect to use at least 30% of the budget for reuse and areawide planning activities**.

e. Outcomes and Benefits of Reuse Strategy:

The outcomes of this grant would be **a list of sites ready for reuse, a plan for redevelopment, and a rejuvenated sense of community pride**. The community will benefit from this grant because it gives the opportunity for job creation. It will show the community leadership is working to take steps to redevelop and grow. After determining the presence of contamination on

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priority sites and other sites identified in the brownfield inventory update, the Town can look for alternative funding opportunities to restore storefronts, make infrastructure improvements, and continue revitalization.

Strategy for Leveraging Resources

f. Resources Needed for Site Reuse:

The Town is looking at Community Development Block Grants (CDBG) from the Department of Commerce, USDA – Rural Development Grants, and Delta Regional Authority Grants. The CDBG assists in supporting community development activities to build stronger and more resilient communities. These grants can assist in economic **development projects, infrastructure, and more**. The USDA – Rural Development grants assist in numerous ways; however, Hurtsboro is interested in Housing Preservation and Rural Business Development Grants. These are extremely beneficial for strategic planning. The Delta Regional Authority has programs for workforce development, capacity building, community infrastructure, and more. Additional funding may be secured through the USDA Rural Development Program, Delta Regional Authority, or CDBG.

g. Use of Existing Infrastructure:

Alabama Power is the power provider for the area. The Water and Sewer Board of the Town of Hurtsboro services the area. The roads are in fair condition.

2. Community Need and Community Engagement

Community Need

a. The Community's Need for Funding:

The **population of Russell County is 58,837**. The **population of Hurtsboro is 349**. The median household income and per capita income for the Town are \$35,781.00 and \$20,775.00, respectively. Russell County has a poverty rate of 31.5%, which equates to 18,335 individuals living in poverty. In Hurtsboro, 20% of households are below poverty level. **By utilizing the funding for assessments, the Town is able to help promote sites as ready for development**. As stated in *1.d.*, the Town does not have a strategic plan. The Town itself cannot fund the assessments or strategic planning, and most property owners do not have the resources to advance these critical tasks either. This grant will alleviate the burden on the Town and property owners to advance revitalization of vacant sites and buildings, promote economic growth for the Town, and provide competitive paying jobs to its citizens.

b. Health or Welfare of Sensitive Populations:

The SNAP participation rate in Russell County is more than 8% higher than the national average of 12.3%: **Russell County has more than a 20% SNAP participation rate**. According to third party data for the Town of Hurtsboro, **76% of the community identifies as people of color**. **76% of the community is low income**. There has been an over **11.2% decline in employment opportunities**. The Town contains **impaired waters**. According to USDA Forest Service, there is a **major risk of wildfire**. The data provided states that the risk is 76% higher than in other communities in the US. The Town is a **transportation access burden area and a food desert**. *Hurtsboro is an EPA IRA disadvantaged community*. The reuse strategies that will

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come from this grant will help increase employment opportunities for the community, which will increase the household income and decrease the rate of SNAP participation.

c. Greater Than Normal Incidence of Disease and Adverse Health Conditions:

The Town of Hurtsboro has a **low life expectancy of 26%**. Hurtsboro ranks at **97th percentile for heart disease, 90th percentile for asthma, and 99th percentile for diabetes; 7.5% of adults have cancer, and 27% of the community has disabilities.** This grant will assist in determining if environmental factors are contributing to higher levels of disease by exposure pathways. By making this determination, affected areas can be identified and plans for remediation can occur.

d. Economically Impoverished/Disproportionately Impacted Populations:

According to third party data, Hurtsboro is in the **93rd percentile for low life expectancy, 99th percentile for transportation barriers, 95th percentile for energy costs, and 92nd percentile for expected agricultural loss rate.** Additionally, Russell County is located along the Alabama-Georgia state line. Residents living in the communities bordering the state line work or shop across the state line. This takes away revenue that could be used within the county. The number of dilapidated buildings and contaminated sites in Hurtsboro amplifies these underlying hardships. Most property owners cannot afford to make improvements or repairs to their storefronts. Because the downtown area is not a heavily trafficked area and does not generate Highway 51 or Highway 26 traffic, there is a resulting loss of revenue to the business owners who want to make improvements to their properties, further exacerbating the economic burden of undertaking preliminary assessment and site reuse planning and advancing revitalization. The reuse strategies that will come from this grant will help **increase employment opportunities for the community, increase the household income, and decrease the rate of SNAP participation.**

Community Engagement

e. Project Involvement & f. Project Roles:

Name of Entity	Entity's Mission	Contact Information	Specific Involvement in Project or Assistance Provided
Alabama Department of Environmental Management (ADEM)	The mission at ADEM is to assure for all citizens of the State a safe, healthful, and productive environment.	Crystal Collins ccollins@adem.alabama.gov 1 (334) 279-3067 1400 Coliseum Boulevard, Montgomery, AL 36110	State Agency Reviewer/ Public Engagement
Russell County Commission	Welcome to Russell County, Alabama! This scenic county offers a blend of natural beauty, rich history, and Southern hospitality.	1 (334) 298-6426 1000 Broad Street, 2 nd Floor, Phenix City, AL 36867	Public Engagement/ Input on Reuse/ Support
Russell County Department of Public Health	The Alabama Department of Health works to promote, protect and improve your health.	1 (334) 297-0251 1850 Crawford Road, Phenix City, AL 36867	Health Monitoring

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Russell County Board of Education- Tim Simpson	Our mission is to engage students in quality learning experiences that will prepare them for success in college, career, and life.	1 (334) 468-5540 506 14 th Street, Phenix City, AL 36867	Public Engagement/ Input on Reuse Plans geared towards youth
Lee-Russell Council of Governments- Lisa Sandt, Executive Director	We help find solutions to the needs of area businesses, governments, and residents.	1 (334) 749-5264 2207 Gateway Drive, Opelika, AL 36801	Input on Reuse Plans for Economic Development

g. Incorporating Community Input:

Hurtsboro will conduct *quarterly meetings* (dependent on project progression) to update the public on the grant’s status. *Community Visioning* events to assist in the site reuse plans will occur. A *Facebook page* dedicated to updating the community on the grant’s status and project progress will be created. The Town will utilize mailers to post public notices, announcements, and updates to the community. The community will have many opportunities to respond to grant activities and have their input heard. A community task force will be created to help ensure the community is being heard and responded to promptly. Responses may be given out via social media or through mail services, such as flyers.

3. Task Descriptions, Cost Estimates, And Measuring Progress

Description of Task/Activities and Outputs

Task Activity: Phase I Environmental Site Assessments (ESAs)	
a.	Project Implementation: Twelve Phase I ESAs will be conducted including the 3 priority sites and 9 others that will be identified once the grant is awarded. Phase I ESAs will include: historical database and records review, interviews, database radius reviews, topographic/ hydrogeology data review, and site walks. The work will be performed in accordance with ASTM E1527-21 by a contracted Qualified Environmental Professional Environmental Professional (QEP) (The QEP will be selected following procurement requirements and obligations after grant award announcements). Reports will be reviewed by Mayor Vivian Covington and Mrs. Tina Scott-Crowell prior to distribution.
b.	Anticipated Project Schedule: Following the award for a QEP, Phase I ESAs <u>should begin almost immediately after all sites are identified</u> and should not take more than a year to complete.
c.	Task/Activity Lead: Tasks will be managed by Mayor Covington and conducted by a QEP.
d.	Outputs: 12 Phase I ESA reports
Task Activity: Phase II ESAs	
a.	Project Implementation: Seven Phase II ESAs with Regulated Building Material Surveys (RBMs) (when applicable) will be conducted following Phase I ESA results. In addition, a health and safety plan (HASP), Master Quality Assurance Project Plan (QAPP), and Field Sampling Plans (FSP) will be developed prior to any drilling or sampling by the QEP. If the budget allows, additional Phase II ESAs may be performed. Any reports for distribution will be reviewed by Mayor Covington and Mrs. Scott-Crowell.
b.	Anticipated Project Schedule: <u>Following the approved Phase I ESA results, HASP, QAPP, and FSPs, Phase II ESAs should begin.</u> This task should not exceed 2 to 2 and a half years.
c.	Task/Activity Lead: The task will be managed and conducted by a QEP under the overall management of Mayor Covington.

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d.	Outputs: 7 Phase II ESA Reports, Master QAPP, HASP, FSP, and sites needing remediation or additional assessment will be identified.
Task Activity: Planning and Community Engagement	
a.	Project Implementation: The 2022 ADEM Brownfield inventory will be updated by a QEP to identify additional Brownfield sites throughout the Town limits. Hurtsboro will conduct quarterly or semi-annual meetings (dependent on project progression) to update the public on the grant's status. Up to 1 Community Visioning event to assist in the site reuse plans will occur. A Facebook page dedicated to updating the community on the grants status and project progress may be created. Site Reuse/ Site Cleanup Plans, and final Analysis of Brownfield Cleanup Alternatives (ABCA) will be developed, as necessary.
b.	Anticipated Project Schedule: Each subtask has its own schedule. Firstly, a firm shall be contracted. This should occur in no more than 6 months. Additional Brownfield sites should be identified within the first 9 months. <u>Plans will occur in years 2 through 4. ABCA will be developed during year 4.</u>
c.	Task/Activity Lead: The task will be managed and led by Mayor Covington. Assistance from the Chamber of Commerce, local education facilities, and others may assist, as necessary.
d.	Outputs: A contracted firm, site reuse/ cleanup plans, and ABCA(s). Up to 4 Community Meetings per year, Up to 12 Quarterly Facebook posts per year, and up to 1 community visioning per year.
Task Activity: Administrative Costs	
a.	Project Implementation: The Town of Hurtsboro will be required to submit reports for ACRES.
b.	Anticipated Project Schedule: <u>Throughout the lifecycle of the grant beginning at the award announcement.</u>
c.	Task/Activity Lead: The task will be managed by Mayor Covington and Mrs. Scott-Crowell will aid.
d.	Outputs: ACRES reports

e. Cost Estimates

Budget Categories		Project Tasks				Total
		Phase I ESAs	Phase II ESAs ⁶	Planning & Community Engagement	Administrative Costs	
Direct	Personnel ¹	\$3,250.00	\$3,250.00	\$14,520.00	\$3,250.00	\$24,270.00
	Travel ²	-	-	\$15,000.00	-	\$15,000.00
	Equipment ³	-	-	\$6,400.00	-	\$6,400.00
	Supplies ⁴	-	-	\$4,300.00	-	\$4,300.00
	Contractual ⁵	\$30,000.00	\$269,290.00	\$150,740.00	-	\$450,030.00
Total Direct Costs		\$33,250.00	\$272,540.00	\$190,960.00	\$3,250.00	-
Indirect Costs		-	-	-	-	-
Total Budget (Total Direct Costs + Indirect Costs)		\$33,250.00	\$272,540.00	\$190,960.00	\$3,250.00	\$500,000.00

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Budget Justification: Personnel & Fringe¹: The hourly rates for Mrs. Scott-Crowell are \$30.00 per hour ($\$30 \times 500 = \$15,000.00$ plus $75 \times \$30 = \$2,250$ / administrative cost) **the employee does not opt for fringe benefits.* Phase I and II costs ($75 \times \$30 = \$2,250.00$, associated with report review and distribution) Planning/ Community Engagement ($334 \times \$30 = \$10,020.00$) Hours are roughly 125 hours a year. Most hours will be in task 3 and 4. Those tasks align so closely together they are in one budget column. The hourly rate for an Administrative Assistant is \$10.00 per hour ($\$10 \times 650 = \$6,500$ plus $\$10 \times 100 = \$1,000.00$ / administrative cost) **the employee does not opt for fringe benefits.* For both Phase I and II ($\$10 \times 100 = \$1,000$, associated with report review and distribution) and for planning/Community Engagement ($\$10 \times 450 = 4,500$). Hours are roughly 187.5 per year with most hours in tasks 3 and 4. Travel²: Based on travel, stay, and food for 2 individual to attend the National Brownfields Conference ($\$4,500.00$ / individual) and travel ($\$0.79$ a mile, $\$30$ /meal (lunch/dinner) $\$250.00$ /night lodging) to other brownfield related meetings, conference, and/or etc. as required by the grant to attend. Equipment³: Based on current prices for projectors, HDMI cords, Marketing software, tables, easels, etc. needed for Community Meetings. Supplies⁴: Cost of arts and craft supplies that are needed for Community Visionings, tablecloths, and flyers for event promotion. Contractual⁵: **Phase I ESAs ($12 \times \$2,500$) = \$30,000.00; (Phase II ESAs ($7 \times \$25,000 = \$175,000$) + HASP & Master QAPP = $\$8,789$ + FSPs ($7 \times \$1,714.28 = \$12,000$) + RBMs($7 \times \$10,500 = \$73,500$) = **\$269,290.00;** (ABCA ($3 \times \$13,050 = \$39,150.00$) + Site Reuse Plans- ($5 \times \$15,104.66 = \$75,524.00$) + Community Engagement (Visioning Events) ($4 \times \$9,016.50 = \$36,066.00$) = **\$150,740.00.****

**Budget is based off average proposed costs.*

**Phase II ESA cost is in reference to 4 soil borings converted to temporary monitoring wells with three sample intervals for soil and groundwater sampling, if encountered, not to exceed a depth of 20 foot.*

f. Plan to Measure and Evaluate Environmental Progress and Results

The Town of Hurtsboro and the selected firm will collaborate with each other to track, measure, and elevate project progress and will ensure expected project outputs, overall project results, and eventual project outcomes are achieved. The Town plans to utilize progress reporting, monthly scheduled team update meetings, and budget expense spreadsheets. Output and outcomes will also be utilized to track project progress and ensure the community benefits will be achieved in the target area. ACRES will be updated for each property at the completion of Phase I, Phase IIs, at the completion of the project period, and as noteworthy events occur (i.e., leverage dollars or jobs) at the site, but no later than the end of the quarter in which the event occurred. At the start of the project, the Town will complete the EPA Work Plan that will incorporate all requirements under the cooperative agreement. The Town will include a detailed project timeline, which will be shared with the EPA, ADEM, and the QEP. Should any milestones or measures not be achieved, the Town will meet with the selected firm to assess and modify the project strategy and timeline. The Town will discuss with the designated EPA Project Officer, address concerns, and formulate a corrective action plan. Copies of all documents associated with the project will also be continuously added to the document repository as they are completed.

4. Programmatic Capability and Past Performance

Programmatic Capability

a.-c. Organizational Capacity, Organizational Structure, Description of Key Staff:

Mayor Vivian Covington will serve as project support. Mayor Covington has previous experience as a schoolteacher and has served as mayor for more than 10 years. Mayor Covington will help finalize all site redevelopment plans and help ensure the community's reuse needs are

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heard. As the mayor, Mayor Covington is heavily involved in the betterment of her community and wants her citizens to thrive in the community that they love. She has a vision for the Town of Hurtsboro and will be heavily involved in the redevelopment plans. She will assist in beginning most community meetings. Mayor Covington will serve as the site reuse coordinator and assist in redevelopment planning. **Mrs. Tina Scott-Corwell** will serve as the Grant Manager and Project Director. Her task will be creating an RFQ/RFP for the procurement of a Qualified Environmental Professional to manage the technical aspects of the grant. In addition, she will be authorized to accept payment from grant drawdowns. The Town of Hurtsboro **will look to hire** someone who will serve as the Administrative Assistant and will assist Mrs. Scott-Crowell, as necessary. They will need to excel at administrative duties, help with marketing community meetings, and provide social media updates.

d. Acquiring Additional Resources:

The Town has utilized its own standard procurement procedures and will comply with the competitive criteria set forth in 2 CFR Part 200 and 2 CFR Part 1500, and other applicable EPA procurement guidance documents when choosing any contracted firm or consultant need to complete or to assist with this grant. The Town has no intention of making any subawards for this grant.

Past Performance and Accomplishments

g. Never Received Any Type of Federal or Non-Federal Financial Assistance Agreements:

The Town of Hurtsboro has not received any type of financial assistance agreements.

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FY2026 The Town of Hurtsboro, Alabama EPA Brownfield Community-Wide Assessment Grant Application

Threshold Criteria

III.B.1. Applicant Eligibility: The Town of Hurtsboro, an Alabama municipal government, affirms that the Town is eligible for funding. The Town is tax exempt.

III.B.2. Community Involvement: The Town of Hurtsboro believes that community engagement is extremely essential to the success of this project and prioritizes effective communication strategies. By employing creative and accessible approaches, we aim to connect with residents wherever they are, breaking down barriers to ensure meaningful participation. The Town will hold quarterly or semiannually, depending on the progress of the project, brownfield project update meetings to inform the public of the progress of the grant and the findings of any assessment in the event it is a harm to human health. Project updates can be given during regular scheduled meetings if the need arises. Updates will be provided through social media at the Town's discretion. Updates may be uploaded on the Town's website as well.

III.B.3. Expenditure of Existing Grant Funds: Not applicable. The Town affirms that it does not have an active EPA Brownfields Assessment grant, Multipurpose grant, Cleanup Grant, or Revolving Loan Fund.

III.B.4. Contractors and Named Subrecipients: Not applicable. The Town has not identified a procurement contractor nor subrecipient to conduct work proposed in this application. If awarded, the Town will follow procurement guidelines to select contractors to perform the work. Subrecipients are not anticipated to be required.

III.B.5. Cost Sharing and Matching Requirements: Not applicable.